



Philippine Baptist Theological Seminary

Student Handbook and Catalog

Philippine Baptist Theological Seminary

2018 Student Handbook and Catalog



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Philippine Baptist Theological Seminary
P.O. Box 7
Baguio City, Benguet, Philippines
<http://pbts.net.ph>



INFORMATION

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Academic Calendar 2018-19

2018

April 9, 2018	Summer Class Enrollment
April 10	SUMMER CLASSES BEGIN
April 21	Summer Classes Final Exam
April 22 to June 3	Summer Break

June 4	1st Semester English Exam, 14:00
June 5-8	1st Semester Enrollment
June 11	General Orientation (whole day)
June 13	CLASSES BEGIN
June 18	Faculty Training for Online Courses
June 28	Convocation
July 12,13	Preliminary Exam
July 13	PBTS Foundation Day
July 30	Faculty Meeting
August 16-17	Mid-Term Exam
August 28-31	Spiritual Emphasis Week
September 20-21	1st Semester Final Exam

Sept 22 - Oct 6	1st Semester Break
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October 1	2nd Semester English Exam, 14:00
October 2-5	2nd Semester Enrollment
October 8	2nd Semester General Orientation
October 9	CLASSES BEGIN
November 8-9	Preliminary Exam
Nov 15,16	Sports Fest
November 19-23	Tentative Schedule of LCSBC
December 13,14	Midterm Exam
December 15-31, 2016	Christmas Break

2019

January 7-9	Annual Lide-Walker Bible Conference
January 10	Grand Alumni Homecoming
January 11	6th S.E.E. Summit
January 22	Resumption of Second Semester
February 18	Faculty Meeting (Graduation)
March 5,6	2nd Semester Final Exam
March 6,7	Annual Board of Trustees Meeting
March 7	Graduation Banquet
March 8	62nd Commencement, 9:00 a.m.
March 13-15, 2019	ANNUAL FACULTY MEETING

Whenever a class day falls on a national non-working holiday, PBTS honors this by not holding classes and reschedule them on another day. PBTS will also honor other holidays proclaimed by Philippine President.

Institutional Relationships

Sponsoring Groups

PBTS primarily exists to train pastors and leaders for Southern Baptist and other evangelical churches. She maintains special relationships with the following sponsoring bodies:

- Convention in Visayas and Mindanao, Southern Baptist Churches, Inc. (CVMSBC)
- Luzon Convention of Southern Baptist Churches, Inc. (LCSBC)
- Convention of Chinese Filipino Southern Baptist Churches (CCFSBC)
- Central Philippines Convention of Southern Baptist Churches
- Philippine Women's Missionary Union (PWMU)
- PBTS Alumni Association.

Accreditation

PBTS is accredited by the Association for Theological Education in South East Asia (ATESEA) with offices located at Central Philippine University, Iloilo City, Philippines. (<http://atesea.net>)

PBTS is also an accredited member of Philippine Association of Bible and Theological Schools (PABATS). (<http://pabats.com>)

PBTS is a member of the International Council for Higher Education (ICHE), an organization officially established in 1997 in Switzerland by concerned educators joined together on vital issues facing Christian higher education across the world. (<http://ichenetwork.org>)

Consortium Member

Asia Baptist Graduate Theological Seminary

Recognition

PBTS is a member of the Association of Registrars of Educational Institutions in the Cordilleras, Inc.

PBTS is approved by the Philippine Bureau of Immigration for Non-immigrant Students and by the Philippine Council of Evangelical Churches (PCEC).

WELCOME FROM THE PRESIDENT

I commend your decision and your church affirmation for you to come and be trained in this beautiful campus. More than this, I give praise to the God who calls and sends His servants to change the world through the proclaimed Word of truth.

In many cases, many see the seminary as the burial ground of spirituality. A student may come armed with basic Christian disciplines and may graduate armed with theological gobbledegook and jargons, or deeply immersed in Chalcedonian controversies or heavily armed with Calvinism's theology—both for offense and defense ready to combat a crusade against those who do not favor the view of his favorite theologian.

This is not the way it is in PBTS. The Association for Theological Education in South East Asia (ATESEA), the accrediting body of PBTS reported their findings on their recent accreditation visit on campus. The partial summary findings said: "... The school cultivates the worship life and spiritual growth of students and staff. Faculty members are available for student consultation on academic and personal matters. The student council helps bridge the needs of the students..."

Although we are providing a course about spiritual formation, you have a particular existing condition at PBTS in which the students' spiritual formation can take place.

Being an international theological training ground, the school offers a condition wherein diverse cultures, culinary, and context exist, exude, and express. Of course, it mostly collides along the process, yet the assurance from the Spirit as children of God makes the collision more exciting than simply crashing, clashing, and conflicting.

Your presence and determination to be trained as world-changers are affirmation of God's continuous blessings to PBTS. For the past three years, I cling on the pursuit of excellence in theological education as a mandate from Christ and as a practice in this school. The program KAUSAP (Keeping All Unity, Sharing All Possibilities) is a pet program of this President to keep the school abreast of what needs to be done. All graduating students will have an opportunity for an exit interview conducted by the President himself. This ensures adjustments both in the administrative and academic departments for better service.

Please be guided by this handbook as you live on campus. Above all, be guided by your faculty and mentors as you live the academic and Christian life. Be guided by the Holy Spirit as you live your student life and your whole life.

On behalf of the Board of Trustees, Faculty and Staff, students and alumni, and my family, welcome to PBTS!

Dr. Armand M. Canoy

9th PBTS President

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GENERAL INFORMATION

History of PBTS

In August 1951, the Philippine Baptist Mission of the Foreign Mission Board of the Southern Baptist Convention, U.S.A., authorized the establishment of a theological school and requested Dr. Frank P. Lide to lead in the project. The Philippine Baptist Theological Seminary and Bible School, Inc. was established in 1952. The first session began on July 15, 1952 at the Chinese Baptist Church of Baguio with seven Chinese students enrolled. A building was rented very near the church to house the students. At that time there were five faculty members. The English language division opened the following year. The present permanent campus was occupied in 1955.

Dr. Frank P. Lide served as President from the beginning of the school until 1964, when he retired to work with the Chinese at the Hong Kong Baptist Theological Seminary.

Dr. Elbert H. Walker was elected the second President in 1964 but his service was cut short by his untimely death in 1965. Dr. Walker initiated the establishment of the administrative organization of the school.

In 1965, Dr. Grover F. Tyner, Jr. was named the third President. He served until his retirement in 1987 and became President Emeritus. Dr. Paul P. Johnson was elected as the fourth President in 1987 and resigned in 1989. Rev. Robert N. Nash, Sr., was inaugurated as the fifth President in October 1989 and retired in May 1991. Dr. D. Leslie Hill was appointed as the sixth President in November 1991. He served until 1998. Dr. Alfredo G. Saure was elected as the seventh president in 1997 and assumed his post on June 25, 1999 until 2006. He is the first Filipino President Emeritus. Elected last March 9, 2006 and installed July 7, 2006 as the eighth president is Dr. Joyce J. Abugan. She is the first woman to serve in this post, serving until December 2012.

In September 2012, the Board of Trustees named and installed Dr. Armando M. Canoy as the ninth president. He is the current president of the seminary.

Location and Facilities

The Seminary is located on a beautiful campus of three hectares in the Guisad Valley of Baguio City. The facilities provide a desirable place to study close to the quiet beauties of nature. The area has been beautifully landscaped. Many buildings and facilities now stand on the campus.

The Grover F. Tyner Building provides space for offices, classrooms, chapel and library. The library now offers over thirty-five thousand volumes in various fields. Audio and video resources are increasing in number to aid effective learning. The Zacarias P. Dayot Hall provides housing for single men. The Libby A. Tyner Building provides ample facilities for single women. The fourth building houses the dining hall and kitchen. The married students' apartment building provides space for families. A special dorm was added for international students, especially in ABGTS. Four faculty houses stand near the Grover F. Tyner Building. The Oliver J. Yost Building houses the Music Department. A gymnasium with stage was completed in 1987. Four more faculty apartments were built in 2000 and 2006. Additional faculty and guest housing facilities were bought in April 2004 from the International Mission Board, SBC. The SAUREnity Garden serves as a favorite venue for garden/outdoor events and small group prayer. Just right above this garden is the Crawley-AVSTM-Bethesda (CAB) Mission Center. This two-storey building provides function rooms for various occasions and groups. This is also home to the Asia Vision Short-term Mission program of PBTS.

Latest addition to the facilities is the newly constructed PBTS-ABGTS Balay Alumni. This building provides 15 rooms that are used to accommodate guests, especially the alumni of both PBTS and ABGTS.

Institutional Statements

Mission Statement

To train God-called and church-affirmed men and women for Christian ministry.

Vision Statement

Under the Lordship of Christ and in the power of the Holy Spirit, we strive to produce academically competent and ministerially skilled leaders who will advance the Kingdom of God.

Core Values

People-Oriented. PBTS endeavors to develop servant leaders who are competent in holistic ministry.

Baptist Heritage. While PBTS participates in a broader evangelical community, we seek to foster a deep appreciation for the Baptist tradition in which we are rooted.

Theologically Sound. Accepting the full authority of the Bible in matters of faith and practice, PBTS strives for academic excellence and faithfulness to the revelation of God.

Spirit-Filled. With the guidance and power of the Holy Spirit, PBTS emphasizes spiritual growth and active involvement in worldwide evangelism.

Statement of Beliefs

The Seminary faculty firmly holds to and teaches in accordance with the following statement of beliefs:

1. The Holy Bible, consisting of 66 books, is the inspired record of God's revelation of himself to humanity. It is the authoritative and sufficient guide in all matters of religious faith and practice.

2. There is one and only one living and true God. He has revealed himself to us as Father, Son and Holy Spirit, with distinct personal attributes, but without division of his nature, essence or being.
3. Jesus Christ was conceived of the Holy Spirit and born of the Virgin Mary. As such, he was both completely human and divine in nature. Although tempted while in the flesh, he was without sin in both nature and conduct. In his death on the cross he made provision for the redemption of people from sin. He was raised from the dead and ascended into heaven where he is now the One and only mediator for all who trust him in saving faith.
4. The Holy Spirit is the Spirit of God. He convicts people of sin and effects regeneration in the believer. He enables believers to understand divine truth. He guides, sanctifies, and comforts believers.
5. Humans were created by God in his own image. Given freedom of choice, man and woman disobeyed God and brought sin into the human race. Because of one's sinful nature and environment, all people have sinned and are in need of salvation.
6. Salvation is offered by the grace of God to all who, in true faith, accept Jesus Christ as Lord and Saviour. In his substitutionary death, Christ provided eternal redemption for all who, in repentance of sin, come to him in faith. All true believers endure to the end. Those whom God has accepted in Christ, and sanctified by his Spirit, will never fall away from the state of grace, but shall persevere to the end.
7. The church was founded by Christ and includes all of the redeemed of all the ages. The New Testament speaks of it as his body. A New Testament church is a local body of baptized believers bound together by the Holy Spirit for worship, observing the two ordinances of Christ, committed to Christian fellowship, and seeking to extend the gospel throughout the world. The church is a self-governing spiritual democracy whose members are equal in rank and privileges under the headship and authority of Christ. The scriptural officers of a church are pastors and deacons. The only ordinances of a

church are Christian baptism and the Lord's Supper, both of which are symbolic expressions of the message of salvation. Baptism is the immersion of a believer in water, symbolizing one's death to sin and new life in Christ. The Lord's Supper memorializes the death of Jesus and expresses faith in his return to earth.

8. Christ will come again in glory and power to judge and to reign. There will be a resurrection of the righteous and the wicked. The unrighteous will be consigned to hell, the place of everlasting punishment. The righteous in their resurrected bodies will receive eternal life and will dwell forever in heaven with the Lord.

Educational Goals and Objectives

In fulfilling its purpose of training God-called and church-affirmed men and women for Christian ministry, PBTS will endeavor to prepare graduates who...

1. have a passion for evangelism and the skills that will make them more effective witnesses for Christ.
2. have a vision for world missions and will seek to communicate that vision to other Christians and to the churches in which they serve.
3. are characterized by scholarly devotion to Christ, including a deep understanding of the Scriptures and the principles for interpreting and applying the lessons of Scripture to their lives.
4. are sufficiently and effectively trained in their specific area of calling and ministry, including hands-on experience in ministering in the church and in the world.
5. display Christian character and growth in their personal lives and relationships, and regularly seek to disciple other Christians into maturity.
6. are devoted to ministering regularly in and through a local New Testament church.
7. have a deep appreciation for the Baptist heritage and understanding of the Christian faith.

2

ACADEMIC MATTERS

Admissions

Admission Requirements

To be admitted to the seminary a student must:

1. Be committed to Christian service on the basis of a divine call.
2. Maintain good standing in the home church, community, and the church at large as evidenced by a letter of recommendation from his/her local church.
3. Possess good physical health, as evidenced by a thorough medical examination that includes a chest x-ray result.
4. Have completed at least 74 college units, including 12 units in English, or have completed at least a two-year vocational course, including 12 units in English.
5. Have obtained a score of 80% or more on the PBTS-administered English Exam or its equivalent to the internet TOEFL.

All correspondence concerning enrollment should be addressed to

The Registrar

Philippine Baptist Theological Seminary

P.O. Box 7, Baguio City 2600 Philippines

Or email: registrar@pbts.net.ph

English Proficiency

The language of instruction at the seminary is English, so a student applying for admission must demonstrate proficiency in English. Student applicants must have a score of 80% or higher on the seminary-administered English test; or TOEFL score of 90 or more (Internet-Based), or 229 or higher (Computer-Based), or 567 or higher (Paper-Based) to be eligible to enter and work toward any degree program.

Those who cannot demonstrate an acceptable level of ability to work in English (a score of 79% and below) must take classes in the English as a Second Language (ESL) program of the seminary until the required level of proficiency is attained. During this time, however, no academic credit will be given for ESL studies.

Another option is to enter the non-degree programs of the seminary which do not require an English exam.

The seminary-administered English exam should be taken by all incoming students before they can enroll in any class. The schedule of these exams can be found in the Academic Calendar which will be posted on the school bulletin boards and the seminary website.

Application for Admission

Application should be completed, preferably six months before the semester the student begins, which includes the following:

1. Completed Application for Admission Form (form provided by the seminary or may be downloaded from PBTS website: <http://pbts.net.ph>). The Admission Form is composed of several parts which includes (page numbers indicated below refer to the Admission Form):
 - Application Form (pp. 3-6).
 - Church Recommendation (pp. 7-9). A recommendation signed by the pastor and church secretary from the church of which the applicant is a member. A form will be furnished to the church suggesting the items to be considered in making the recommendation. This recommendation must be done by vote by the congregation and not just by the pastor or the church secretary. The applicant should have been an active member of the recommending church for at least one year before entering the Seminary. Some circumstances, clearly explained, may allow exceptions to this one-year rule on faculty approval.

- Medical Certificate (p. 10). A certificate of medical examination with chest x-ray and other laboratory results for each applicant.
 - Recommendation for Admission (3 copies, pp. 11-16).
 - Application for On-campus Housing (p. 17). This will only be accomplished if the applicant wishes to stay on campus.
2. Payment of Application Fee. The applicant pays at the Finance office in cash or check. Payment can also be done through a bank deposit. The bank details are as follows:

Bank: BANK OF THE PHILIPPINE ISLANDS (BPI)

Account Name: PHILIPPINE BAPTIST THEOLOGICAL SEMINARY

Account Number: 0561-0297-68

- 3. 2x2 colored ID photo against a white background.
- 4. An original transcript of records of all college and other credits previously earned, including date of graduation and Special Order number. (The Special Order number is for Filipinos only.)
- 5. A computer-printed personal statement relating the applicant's conversion, Christian service, and call into full-time Christian ministry.
- 6. Marriage Certificate issued by the Philippine Statistics Authority (for married applicants). This will be returned to the student shortly after verification.
- 7. English Exam Result. A minimum rating of 80% for PBTS-administered English Exam or its equivalent in TOFEL or IELTS is required for a student to be admitted into any of the degree programs.
- 8. Returning students who have been away for one year or more will be required to submit the following: application form, church recommendation, and medical certificate. The Registrar will notify the students about the status of the application after submission of needed documents.

Additional Admission Requirements for an International Applicant

PBTS has been authorized to accept foreign missionary-in-training students by the Bureau of Immigration and Deportation through the Philippine Council of Evangelical Churches (PCEC). Thus, PBTS is able to process Pre-arranged Employment Visa (Non-Commercial) (9G) or Missionary Visa. However, it is the responsibility of the applicant to acquire the necessary visa they need upon arrival in the Philippines.

The applicant must submit the following documents to the Registrar's Office:

1. Photocopy of applicant's passport bio-data page and latest admission with valid authorized stay;
2. Original or Certified true copy of Quarantine Medical Clearance, if applicant is a national of any of the countries listed under Annex "A" of Immigration Operations Order No. SBM-a4-059-A who arrived in the Philippines on or after June 2014;
3. For Spouse and children who joins the applicant in the seminary: Original Marriage Certificate (for spouse) or original Birth Certificate (for children) authenticated by the Philippine Foreign Service Post (FSP), which has jurisdiction over the place of issuance, or by the Department of Foreign Affairs (DFA) if said document is issued by the local Embassy in the Philippines, with English translation if written in other foreign language, Original or Certified true copy of Quarantine Medical Clearance (if applicable), and photocopy of passport biopage and latest admission with valid authorized stay;
4. Additional Documents for two-years missionary visa required for PCEC Endorsement Certificate: Commissioning letter (as missionary to Philippines) from the home church, and Letter of Support from the sponsor.

Transfer of Credits

Applicants who have previously attended other schools offering similar studies should send to the Registrar copies of their transcripts for evaluation. As per policy, a maximum of 40 units (one year of study) may be credited by PBTS.

Notice of Approval

When the admissions committee has accepted an applicant for Seminary study, a notice of approval will be sent immediately. Applicants should not proceed to the seminary until they have received notice that their application has been approved. The seminary will not necessarily admit students who arrive on campus without having received a written notice of approval. Seminary housing will be available only to students formally accepted and then only for the school year. First year students are accepted on a probation basis. Second and third year admission is only by a letter of invitation issued by the Academic Committee.

Time of Arrival for Students

Students approved for admission should arrive on campus for the beginning of a new school year on the day before the scheduled English Exam. Families with school-age children may arrange through the Registrar to arrive earlier in order to enroll their children in their respective schools.

School Calendar

The school year usually begins on the second or third Monday of June and ends on the first or second week of March. Classes are on a semester system (one semester lasts for fifteen weeks), with a three-week break between semesters. A longer break period is provided from mid-December to mid-January.

The Curriculum Plan

The Categories of Study. Each academic class in the Seminary curriculum earns three units unless otherwise specified, and is placed in one of three categories, as follows:

1. **Biblical Studies Area:** The purpose of the Biblical Studies Area is to enable the Christian minister to understand the text and context of the Bible for ministry. (This area includes: Biblical Interpretation, Biblical Languages, Hermeneutics, New Testament, and Old Testament).
2. **Theology and Historical Studies Area:** The purpose of the Theology & History Studies Area is to enable the Christian minister to understand the historical contents of the Christian faith and their implications for the ever-changing cultural context. (This area includes: Ethics, History, Philosophy, and Theology.)
3. **Practical Studies Area:** The purpose of the Practical Studies Area is to train and develop ministers in the skills and character traits needed for Christian ministry. (This area includes: Christian Education, Evangelism, Ministerial Leadership and Administration, Missions, Music, Pastoral Care and Counseling, Preaching, and Worship.

Key to Course Numbering

For the graduate courses, two letters are designated for the area of study for each class offered, which are as follows:

BIBLICAL STUDIES

BI=Biblical Interpretation

GR=Greek

HE=Hebrew

NT=New Testament

OT=Old Testament

THEOLOGY AND HISTORY

ET=Ethics

CH=Church History

PH=Philosophy

TH=Theology

PRACTICAL

BP=Biblical Preaching
CE=Christian Education
SMP=Supervised Ministry
Program
MA=Music Applied
MC=Music Conducting and
Composition
ME=Music Ensemble
MH=Music History

MI=Missions
ML=Ministerial Leadership
MM=Music Ministry
MP=Music Piano
MT=Music Theory
MV=Music Voice
RD=Research and Design
PC=Pastoral Care

For the undergraduate classes, the two letters are followed by -B, where B stands for baccalaureate.

After the letter code comes a number. The number indicates the individual classes within an area of study.

Examples of this coding system are:

OT 1 —A graduate seminar in the area of Old Testament

OT-B 1 —An undergraduate class in the area of Old Testament.

TH 1 —A graduate seminar in the area of Theology

TH-B 1 —An undergraduate class in the area of Theology

Guidelines for Taking Courses

Students will be advised to follow the prescribed schedule of core courses first before enrolling in elective classes. Any student desiring to follow his/her own choices over the prescribed order of study will be required to sign a form accepting the full responsibility for such choice. This form will be filed in the student's folder for future reference.

1. Students must declare their intended degree program at the time of enrollment for the first year of study. Earlier decision allows greater guidance in the choice of classes leading to specific degrees.

2. Students are urged always to follow the Academic Plan for their degree to ensure that they finish it on schedule. It is difficult to provide another schedule that will enable a student to complete core classes at a time nearer to graduation.
3. Classes that are continuation of previous ones (examples: Sermon Crafting & Delivery and Preaching with Variety; or BP 1 and BP 2) should be taken in the order of presentation since the second course presumes knowledge of the first.
4. Classes required for specific degrees may be taken as elective for students enrolled in other degree programs.

Degree Programs

PBTS offers degree programs, in theology and in music, that aim to equip God's servant in various facets of the ministry. Each degree program is designed to have a balance of rigorous theological thinking and practical hands-on training. In order to be able to enter into a program, a student must comply with the basic entrance requirements stated in this section.

Entrance Requirements for Degree Programs

All students desiring to enter any of the degree programs must meet its set requirements.

For the two-year degree programs:

1. Finished a four-year college or university bachelor's degree of no less than 140 credit units.
2. Achieved a minimum of 81% average in seminary work through the first year of study.

For the three-year degree programs:

1. Same as above but with a modification for the Grade Point Average and Research.

2. A minimum 85% average in seminary work up to the second year of study and
3. Have demonstrated the ability to write an acceptable academic research paper evidenced by a minimum grade of 85% in RD 1.

For non-college graduates:

The seminary offers 74-unit degree programs that can be finished in as short as two years if the applicant has either of the following:

1. Completed at least 74 college units, including 12 units in English; or
2. Completed at least a two-year vocational course, including 12 units in English.

Entrance Requirements for Non-Degree Programs

PBTS offers certificate and associate programs, in Theology and in Music, for students who do not intend to enter into a regular degree program. Applicants need only to accomplish the admission requirements.

Special Course Requirement for all Degree Programs

PBTS sees research as an integral activity to the total academic program. As such, it places an emphasis on equipping students on how to conduct writing that is acceptable in an academic context. To accomplish this, PBTS created a special course, required to all degree programs but is not included in the total unit counting of each program. This course is called **RD 0 Theological Thinking and Writing**.

3

PROGRAMS IN THEOLOGY

MASTER OF DIVINITY 107

MDiv107 (w/o B.Th.)

The Master of Divinity is a professional graduate degree that enhances individuals to demonstrate a high level of competence in theoretical analyses and practical skills in the pastoral ministry and other areas of professional Christian ministry. Graduates of this program are expected to demonstrate competence in handling complex problems in the biblical, theological, and practical aspects of the ministry. They are also expected to be able to reproduce pastors, Christian educators, church planters, and chaplains through the extension centers of the seminary. This degree program also prepares students for postgraduate studies.

This track is designed for those who do not have baccalaureate theological degrees.

Curriculum

In order to complete the Master of Divinity degree program, the following courses (107 units) must be completed.

BIBLICAL STUDIES (27 UNITS)

BI 1 — Interpreting the Bible

OT 1 — Old Testament 1

OT 2 — Old Testament 2

NT 1 — New Testament 1

NT 2 — New Testament 2

GR 1 — Biblical Greek 1

GR 2 — Biblical Greek 2

HE 1 — Biblical Hebrew 1

HE 2 — Biblical Hebrew 2

THEOLOGY(18 UNITS)

CH 1 — Church History

CH 2 — Baptist History &
Distinctive

TH 1 — Christian Theology 1

TH 2 — Christian Theology 2

TH 3 — Gospel and Cultures

ET 1 — Christian Ethics

PRACTICAL (33 UNITS)

BP 1 —Sermon Crafting and
Delivery

BP 2 —Preaching with Variety

CE 1 —Educational Ministry of the
Church

CE 2 —Principles of
Transformative Education

MI 1 —Perspectives on the World
Christian Movement

MI 2 —Contemporary Issues in
Missions

ML 1— Leadership and
Administration

ML 2 —Pastoral Ministry

MM 1 —Introduction to Worship

PC 1 —Pastoral Care and
Counseling

RD 1 —Research and Design

CONCENTRATION (15 UNITS)

NT ____ —New Testament Book

OT ____ —Old Testament Book

NT Research

OT Research

Free Elective

INSTITUTIONAL REQUIREMENTS (14 UNITS)

RD 0 — Theological Thinking and Writing

SMP — Supervised Ministry Program (6 units)

SMP-IP — Internship (4 units)

RD 2 —Thesis/Ministry Project (4 units)

Curriculum Schedule of MDiv107

First Year

Semester 1 (19 units)	Semester 2 (19 units)
BI 1 OT 1 NT 1 CH 1 CE 1 GR 1 RD 0 SMP 1	OT 2 NT 2 MI 1 PC 1 GR 2 RD 1 SMP 2

Second Year

Semester 1 (16 units)	Semester 2 (19 units)
HE 1 TH 1 BP 1 MM 1 NT Research SMP 3	HE 2 TH 2 BP 2 CE 2 ML 1 OT Research SMP 4
Summer Internship (4 units)	

Third Year

Semester 1 (17 units)	Semester 2 (13 units)
TH 3 MI 2 ML 2 RD 2 NT Book SMP 5	ET 1 OT Book CH 2 Free Elective SMP 6

MASTER OF DIVINITY 75

MDiv75 (with B.Th.)

This alternate track of Master of Divinity is designed for those who have baccalaureate theological degrees.

Curriculum

In order to complete this track of Master of Divinity degree program, the following courses (75 units) must be completed.

BIBLICAL STUDIES (15 UNITS)

BI 1 — Interpreting the Bible or
any OT/NT Exegetical Study
GR 1 — Biblical Greek 1

GR 2 — Biblical Greek 2
HE 1 — Biblical Hebrew 1
HE 2 — Biblical Hebrew 2

THEOLOGY-HISTORY (18 UNITS)

CH 2 — Baptist History &
Distinctive or any CH Elective
TH 3 — Gospel and Cultures
ET 1 — Christian Ethics

TH ____ — Theology Elective
TH ____ — Theology Elective
TH ____ — Theology Elective

PRACTICAL (15 UNITS)

RD 1 — Research and Design
BP 2 — Preaching with Variety
CE 3 — Educational Psychology

MI 3 — Strategic Planning and
Missionary Philosophy in
Missions
MI 4 — Cultural Anthropology

CONCENTRATION (15 UNITS)

NT ____ —New Testament Book	OT Research
OT ____ —Old Testament Book	Free Elective
NT Research	

INSTITUTIONAL REQUIREMENTS (12 UNITS)

SMP — Supervised Ministry Program (4 units)

SMP-IP—Internship (4 units)

RD 2 —Thesis/Ministry Project (4 units)

RD 0 —Theological Thinking and Writing

Curriculum Schedule of MDiv75

First Year

Semester 1 (19 units)	Semester 2 (19 units)
BI 1 GR 1 CE 3 MI 4 TH 3 RD 0 SMP 3	GR 2 CH 2 MI 3 TH Elective BP 2 RD 1 SMP 4
Summer Internship (4 units)	

Second Year

Semester 1 (17 units)	Semester 2 (16 units)
HE 1 NT Book TH Elective NT Research RD 2 SMP 5	HE 2 OT Book OT Research TH Elective ET 1 SMP 6

MASTER OF DIVINITY IN PASTORAL COUNSELING

MDivPC

The Master of Divinity in Pastoral Counseling is a three-year professional graduate degree program for experienced ministers who specialize in pastoral care and counseling with clinical pastoral education concentration. This degree program includes study of biblical languages in preparation for post-graduate studies.

Curriculum

BIBLICAL STUDIES (15 UNITS)

BI 1 – Interpreting the Bible

OT 1 – Old Testament 1

OT 2 – Old Testament 2

NT 1 – New Testament 1

NT 2 – New Testament 2

BIBLICAL LANGUAGES (6 UNITS)

Students may take either Hebrew or Greek:

HE 1 – Biblical Hebrew

HE 2 – Biblical Hebrew 2

GR 1 – Biblical Greek 1

GR 2 – Biblical Greek 2

THEOLOGY-HISTORY (15 UNITS)

CH 1 – Church History

CH 2 – Baptist History &
Distinctives

TH 1 – Christian Theology 1

TH 2 – Christian Theology 2

ET 1 – Christian Ethics

PRACTICAL (30 UNITS)

BP 1 – Sermon Crafting and Delivery

BP 2 – Preaching with Variety

CE 1 – Educational Ministry of the Church

MI 1 – Perspectives in the World Christian Movement

MI 4 – Cultural Anthropology

ML 1 – Christian Leadership and Administration

ML 2 – Pastoral Ministry

MM 1 – Introduction to Worship

PC 1 – Pastoral Care & Counseling

CPE 0 – Clinical Pastoral Orientation

CONCENTRATION (27 UNITS)

CPE 2 – Clinical Pastoral Education Unit 2

PC 3 – Marriage and Family Systems

PC 4 – Crisis Care Counseling

PC 5 – Individual Counseling

PC 6 – Grief and Loss

PC 7 – Pastoral Theology

PC 8 – Group Dynamics

PC ____ Elective

RD 1 – Research and Design

INSTITUTIONAL REQUIREMENTS (14 UNITS)

SMP — Supervised Ministry Program – (6 units)

SMP-IP – Clinical Pastoral Education Unit 1 (4 units)

RD 2 – Family Pastoral History Case Study (4 units)

RD 0 – Theological Thinking and Writing

NOTE: Two full units of CPE is required for the MDiv-PC degree. Three or four units may also be taken.

Curriculum Schedule of MDivPC107

First Year

Semester 1 (19 units)	Semester 2 (19 units)
BI 1 RD 0 OT 1 NT 1 CH 1 CE 1 GR 1 /HE 1 SMP 1	OT 2 NT 2 PC 1 CPE 0 GR 2/HE 2 RD 1 SMP 2
Summer Internship - CPE 1 (4 units)	

Second Year

Semester 1 (19 units)	Semester 2 (19 units)
TH 1 BP 1 MM 1 PC 4 PC 8 ML 1 SMP 3	TH 2 BP 2 MI 1 PC 3 ML 2 CH 2 SMP 4
Summer Program CPE 2 (3 units)	

Third Year

Semester 1 (11 units)	Semester 2 (13 units)
PC 6 PC Elective RD 2 SMP 5	ET 1 MI 4 PC 5 PC 7 SMP 6

MASTER OF ARTS IN MINISTRY 74

MAMin74 (w/o B.Th.)

The Master of Arts in Ministry is a degree program intended to promote students' growth in personal maturity and professional ministry competence. It is designed to equip students for effective service in the varied areas of ministry which include, but are not limited to, preaching, teaching, church planting, personal counseling, chaplaincy, and evangelism.

It seeks to help students to develop the ability to understand and interpret the Christian faith in the light of its biblical, theological, and historical contexts and to utilize insights gained from these disciplines for the effective practice of ministry in the church, the community, and the world.

This track is designed for those who do not have baccalaureate theological degrees.

Curriculum

The Master of Arts in Ministry program requires the following 74 units of academic credit for graduation.

BIBLICAL STUDIES (15 UNITS)

BI 1 — Interpreting the Bible

OT 1 — Old Testament 1

OT 2 — Old Testament 2

NT 1 — New Testament 1

NT 2 — New Testament 2

THEOLOGY-HISTORY(15 UNITS)

CH 1 — Church History

CH 2 — Baptist History &

Distinctive or any CH Elective

TH 1 — Christian Theology 1

TH 3 — Contextual Theology

ET 1 — Christian Ethics

PRACTICAL (36 UNITS)

BP 1 — Sermon Crafting and
Delivery

BP 2 — Varieties in Preaching

CE 1 — Educational Ministry of the
Church

CE Research

MI 1 — Perspectives on the World
Christian Movement

MI 2 — Contemporary Issues in
Missions

ML 1 — Church Leadership and
Administration

ML Research

MM 1 — Introduction to Worship

PC 1 — Pastoral Care and
Counseling

Elective in the Practical Area
Free Elective

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP — Supervised Ministry Program (4 units)

SMP-IP— Internship (4 units)

RD 0 — Theological Thinking and Writing

Curriculum Schedule of MAMin74**First Year**

Semester 1 (16 units)	Semester 2 (19 units)
BI 1 NT 1 OT 1 CH 1 TH 1 RD 0 SMP 3	NT 2 OT 2 CH 2 MI 1 PC 1 Free Elective SMP 4
Summer Internship (4 units)	

Second Year

Semester 1 (16 units)	Semester 2 (19 units)
TH 3 BP 1 CE 1 MI 2 MM 1 SMP 5	ET 1 CE Research BP 2 ML 1 ML Research Elective in Practical Area SMP 6

MASTER OF ARTS IN MINISTRY 53

MAMin53 (with B.Th.)

This alternate track of the Master of Arts in Ministry is designed for those who have baccalaureate theological degrees.

Curriculum

The Master of Arts in Ministry program requires the following 53 units of academic credit for graduation.

BIBLICAL STUDIES (12 UNITS)

NT ____ —New Testament Book	NT Research
OT ____ —Old Testament Book	OT Research

THEOLOGY-HISTORY(12 UNITS)

CH ____ —CH Elective	TH ____ —TH Elective
Church History Research	Theology Research

PRACTICAL (21 UNITS)

CE ____ —CE Elective	ML ____ —ML Elective
CE Research	ML Research
MI ____ —MI Elective	Elective in the Practical Area
Missions Research	

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP — Supervised Ministry Program (4 units)
SMP-IP — Internship (4 units)
RD 0 —Theological Thinking and Writing

Curriculum Schedule of MAMin53

First Year

Semester 1 (13 units)	Semester 2 (13 units)
NT Book CH Elective CE Elective TH Elective RD 0 SMP 3	OT Book MI Elective ML Elective Practical Elective SMP 4
Summer Internship (4 units)	

Second Year

Semester 1 (13 units)	Semester 2 (10 units)
NT Research CE Research TH Research CH Research SMP 5	OT Research MI Research ML Research SMP 6

MASTER OF ARTS IN PASTORAL COUNSELING

MAPC74

This two-year degree program is a professional track that aims to train ministers in area of Pastoral Care and Counseling. The intended graduates are expected to be well-positioned to transition into chaplain roles, church pastoral staff, or mission agency support staff.

BIBLICAL STUDIES (15 UNITS)

BI 1 – Interpreting the Bible

OT 1 – Old Testament 1

OT 2 – Old Testament 2

NT 1 – New Testament 1

NT 2 – New Testament 2

THEOLOGY-HISTORY (12 UNITS)

CH 1 – Church History

CH 2 – Baptist History &
Distinctives

TH 1 – Christian Theology 1

ET 1 – Christian Ethics

PRACTICAL (12 UNITS)

ML 5 – Communication
Techniques (or BP 1 – Biblical
Preaching)

CE 1 – Principles of Integrated
Christian Education

MM 1 – Introduction to Worship
(or TH 11 Sacred Rituals and
Meaning-Making)

MI 4 – Cultural Anthropology

PASTORAL CARE CONCENTRATION (27 UNITS)

CPE 0 – Clinical Pastoral

Orientation

PC 1 – Introduction to Pastoral

Care & Counseling

PC 2 – Interpersonal

Relationships

PC 3 – Marriage and Family

Systems

PC 4 – Crisis Care Counseling

PC 5 – Individual Counseling

PC 6 – Grief and Loss

PC__ – PC Elective

PC__ – PC Elective

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP — Weekly Ministry Program

SMP-IP — Internship – CPE 1

RD 0 – Theological Thinking and Writing

Curriculum Schedule of MAPC74

First Year

Semester 1 (16 units)	Semester 2 (19 units)
BI 1 NT 1 OT 1 CH 1 TH 1 RD 0 SMP 3	NT 2 OT 2 CH 2 MI 4 PC 1 CPE 0 SMP 4
Summer Internship – CPE 1 (4 units)	

Second Year

Semester 1 (19 units)	Semester 2 (16 units)
MM 1 ML 5 or BP 1 PC 2 PC 4 PC 6 PC Elective SMP 5	ET 1 PC 3 PC 5 PC Elective PC Elective SMP 6

MASTER OF ARTS IN MISSIOLOGY 74

MAMiss74 (w/o B.Th.)

The Master of Arts in Missiology is a professional degree program that aims to provide further training for missionaries and others who are called to serve in intercultural ministry either in a church setting or missionary institutions.

This track is designed for those who do not have baccalaureate theological degrees.

Special Degree Requirement

This degree program requires a cross-cultural internship (E3) after the first year of study. “Cross” means ministering to people other than one’s own ethnic group. This does not necessarily require out-of-the-country ministries.

Students with two or more years of substantial experience in multi-cultural ministries (as determined by the Academic Dean) may substitute four units of electives for the internship after receiving written approval from the Academic Dean.

Curriculum

The Master of Arts in Missiology program requires the following 74 units of academic credit for graduation.

BIBLICAL STUDIES (15 UNITS)

BI 1 — Interpreting the Bible

OT 1 — Old Testament 1

OT 2 — Old Testament 2

NT 1 — New Testament 1

NT 2 — New Testament 2

THEOLOGY(12 UNITS)

CH 1 —Church History

TH 1 —Christian Theology 1

TH 3 —Gospel and Cultures

ET 1 —Christian Ethics

PRACTICAL (15 UNITS)

BP 1 —Sermon Crafting and
Delivery

CE 1 —Educational Ministry of the
Church

MM 1 —Introduction to Worship

PC 1 —Pastoral Care and
Counseling

Free Elective in the Practical Area

MISSIONS CONCENTRATION (24)

MI 1 —Perspectives on the World
Christian Movement

MI 2 —Contemporary Issues in
Missions

MI3 —Strategic Planning and
Missionary Philosophy in

Missions

MI 4 —Cultural Anthropology

MI ____ —Missions Elective

MI ____ —Missions Elective

MI ____ —Missions Elective

Missions Research

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP — Supervised Ministry Program (4 units)

SMP-IP —Internship (4 units)

RD 0 —Theological Thinking and Writing

Curriculum Schedule of MAMiss74**First Year**

Semester 1 (19 units)	Semester 2 (16 units)
BI 1 NT 1 OT 1 CH 1 CE 1 MM 1 RD 0 SMP 3	NT 2 OT 2 MI 1 MI Elective Free Elective (Practical Area) SMP 4
Summer Internship (4 units)	

Second Year

Semester 1 (19 units)	Semester 2 (16 units)
TH 1 TH 3 MI 2 MI 4 MI Elective BP 1 SMP 5	ET 1 MI 3 PC 1 MI Elective Missions Research SMP 6

MASTER OF ARTS IN MISSIOLOGY 53

MAMiss53 (with B.Th.)

This alternate track of the Master of Arts in Missiology is designed for those who have baccalaureate theological degrees.

Special Degree Requirement

This degree program requires a cross-cultural internship (E3) after the first year of study. “Cross-cultural” means ministering to people other than one’s own ethnic group. This does not necessarily require out-of-the-country ministries.

Students with two or more years of substantial experience in multi-cultural ministries (as determined by the Academic Dean) may substitute four units of electives for the internship after receiving written approval from the Academic Dean.

Curriculum

The Master of Arts in Missiology program requires the following 53 units of academic credit for graduation.

BIBLICAL STUDIES (6 UNITS)

NT ____ —New Testament Book

OT ____ —Old Testament Book

THEOLOGY-HISTORY (6 UNITS)

CH ____ —Church History Elective

TH ____ —Theology Elective

PRACTICAL (12 UNITS)

CE ____ —Christian Education Elective

ML ____ —Ministerial Leadership Elective

MM 1 —Introduction to Worship

Free Elective in the Practical Area

MISSIONS CORE (21)

MI 1 —Perspectives on the World Christian Movement

MI 2 —Contemporary Issues in Missions

MI 3 —Strategic Planning and Missionary Philosophy in Missions

MI 4 —Cultural Anthropology

MI ____ —Missions Elective

Missions Research 1

Missions Research 2

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP — Supervised Ministry Program (4 units)

SMP-IP —Internship (4 units)

RD 0 —Theological Thinking and Writing

Curriculum Schedule of MAMiss53

First Year

Semester 1 (13 units)	Semester 2 (16 units)
NT Book CH Elective TH Elective CE Elective RD 0 SMP 3	OT Book MI 1 Missions Research 1 ML Elective Free Elective SMP 4
Summer Internship (4 units)	

Second Year

Semester 1 (10 units)	Semester 2 (10 units)
MI 2 MI 4 MM 1 SMP 5	Missions Research 2 MI 3 MI Elective SMP 6

MASTER OF ARTS IN CONTEXTUAL MINISTRY

M.A.C.M.

The Master of Arts in Contextual Ministry is a two to three-year program which is designed to provide continuing educational opportunities to pastors, workers and lay leaders in innovative ways through the critical tools in analyzing the text, context, and the readers in conversation with the challenges and opportunities of the time, as participants of the church's existence and missions through one's gifts and skills.

This degree program is made possible through a special partnership with Dr. Jonathan Exiomo in Davao City. As such, the program is not available in the resident campus but through the extension program only.

Curriculum

LEVEL 1 (15 UNITS)

Metaphysics for Christians
Epistemology
Introduction to Interpreting the Bible
Interpreting the Old Testament
Interpreting the New Testament

LEVEL 2 (12 UNITS)

Theology 1-Revelation and Our Response in Faith
Theology 2-Christology
Theology 3-Human Beings and Hope
Theology 4-The Church as Community of Faith

LEVEL 3 (12 UNITS)

Spiritual Formation 1- Spirituality and Different Practices
Spiritual Formation 2- Spirituality and Christian Disciplines
Spiritual Formation 3- Spirituality and Decision Making
Spiritual Formation 4- Spirituality and Personality

LEVEL 4 (12 UNITS)

4 Customized Courses of 3 units each.

The Center can suggest the courses that will be offered to enhance the skills needed for ministries in the area. The following skills may be suggested: Communicating to postmodern audience, Relationship for effective personality and ministry, Leadership and management principles, Conducting Child Dedication, Baptism, Communion, Funeral services, Solemnizing Marriage, Pastoral Care, among others.

BACHELOR OF THEOLOGY

BTh74

The Bachelor of Theology degree helps equip and prepare students for full-time Christian ministry with ordination in mind. Because PBT'S only accepts students into the BTh program who already have earned two years of college studies (or have completed a two-year college program), the curriculum plan is focused on the foundations of biblical studies, historical-theological area and the broad areas in practical ministries within the span of two years in residential studies.

Graduates are expected to pastor a local church upon graduation. They can also proceed to Master of Arts in Ministry, Master of Arts in Missions, and Master of Divinity subject to the requirements of the respective graduate programs.

Curriculum

The Bachelor of Theology program requires the following 74 units of academic credit for graduation.

BIBLICAL STUDIES (9 UNITS)

BI-B 1 — Biblical Hermeneutics
OT-B 1 — Old Testament
Introduction

NT-B 1 — New Testament
Introduction

THEOLOGY-HISTORY(15 UNITS)

TH-B 1 — Christian Theology
TH-B 2 — Gospel and Cultures
CH-B 1 — Church History

CH-B 2 — Baptist History &
Distinctive
ET-B 1 — Christian Ethics

PRACTICAL (42 UNITS)

BP-B 1 — Biblical Preaching 1
BP-B 2 — Biblical Preaching 2
CE-B 1 — Educational Ministry of
the Church
CE-B 2 — Principles of
Transformative Education
MI-B 1 — Perspectives on the
World Christian Movement
MI-B 2 — Contemporary Issues in
Missions
MI-B 3 — Strategic Planning and
Missionary Philosophy in
Missions

ML-B 1 — Administration and
Leadership in the Church
ML-B 2 — Pastoral Ministry
ML-B 3 — Church Stewardship
MM-B 1 — Introduction to
Worship
PC-B 1 — Pastoral Care &
Counseling
PC-B 2 — Interpersonal
Relationships
Free Elective in the Practical Area

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP — Supervised Ministry Program (4 units)
SMP-IP — Internship (4 units)
RD 0 — Theological Thinking and Writing

Curriculum Schedule of BTh74

First Year

Semester 1 (19 units)	Semester 2 (16 units)
BI-B 1 NT-B 1 CH-B 1 ML-B 1 MM-B 1 RD 0 SMP 1	OT-B 1 BP-B 1 CH-B 2 MI-B 1 ML-B 2 Free Elective SMP 2
Summer Internship (4 units)	

Second Year

Semester 1 (19 units)	Semester 2 (13 units)
BP-B 2 TH-B 1 CE-B 1 MI-B 2 ML-B 3 PC-B 1 SMP 3	ET-B 1 TH-B 2 CE-B 2 MI-B 3 PC-B 2 SMP 4

ASSOCIATE IN MINISTERIAL TRAINING

AMT41

The Associate in Ministerial Training is a post-secondary program offered for high school graduates, but who have not completed a baccalaureate degree. This program is designed to equip students for effective ministry as a pastor, associate pastor, church planter, missionary, or evangelist. It seeks to provide students with the general knowledge of the biblical, theological, and historical contexts of the Christian faith and to utilize insights gained for the effective practice of ministry in the church, the community, and the world.

Curriculum

The Associate in Ministerial Training requires the following 41 units of academic credit for graduation.

BIBLICAL STUDIES (9 UNITS)

BI-B 1 — Biblical Hermeneutics

OT-B 1 — Old Testament Introduction

NT-B 1 — New Testament Introduction

THEOLOGY-HISTORY(9 UNITS)

TH-B 1 — Christian Theology

CH-B 2 — Baptist History & Distinctive

ET-B 1 — Christian Ethics

PRACTICAL (21 UNITS)

BP-B 1 —Biblical Preaching 1	Administration
CE-B 1 —Educational Ministry of the Church	ML-B 2 —Pastoral Ministry
MI-B 1—Perspectives on the World Christian Movement	MM-B 1 —Introduction to Worship
ML-B 1 —Church Leadership and	PC-B 1 —Pastoral Care & Counseling

INSTITUTIONAL REQUIREMENTS (2 UNITS)

SMP — Supervised Ministry Program (2 units)
RD 0 — Theological Thinking and Writing

Curriculum Schedule of AMT41**First Year**

Semester 1 (22 units)	Semester 2 (19 units)
BI-B 1 NT-B 1 CE-B 1 ML-B 1 MM-B 1 PC-B 1 RD 0 SMP 1	OT-B 1 TH-B 1 ET-B 1 CH-B 2 BP-B 1 MI-B 1 ML-B 2 SMP 2

4 PROGRAMS IN CHURCH MUSIC

General Information on Church Music Programs

Admission Requirements

The following are needed in addition to the regular admission requirements:

1. Master of Church Music
 - a) Two years experience in church music ministry
 - b) The applicant must pass the audition
2. Bachelor of Church Music
 - a) At least 74 units in college
 - b) At least twenty years of age
 - c) One year experience in church music ministry
3. Associate in Church Music/Certificate in Church Music
 - a) High school diploma
 - b) One year experience in church music ministry
 - c) At least eighteen years of age

Placement Audition and Examination

Every new music student who wishes to enter the M.C.M. program will take the placement test and audition prior to registering for the first semester. The placement test and audition are for skills assessment and will be used to determine appropriate leveling work as needed. Continuation in the music program is subject to faculty review and approval. The students will receive notification of the date of their audition and the placement examinations will be in the following areas:

- Sight singing in solfeggio in various keys

- Ear Training recognizing major and minor chords plus simple rhythms
- Fundamentals of Music

Piano Proficiency

All students seeking to enter the M.C.M. program are required to take a piano proficiency test during registration week to determine their initial level of study. Those who are unable to demonstrate certain skills will be required to enroll in Applied Piano (MAP 1) until they pass proficiency and are approved to advance. The following skills are required:

- Sight reading a hymn
- Demonstrating an intermediate level of proficiency
- Playing the major and minor keys and scales plus demonstrating basic chords in those keys

Students may not withdraw once their initial enrollment has been processed. Those who are prepared in all areas may pass the proficiency needed at the time of the audition. When a student passes the piano proficiency exam, he/she will receive credit for the course MAP 1 and will pay the course fee (but not the applied lesson fees).

Voice Proficiency

All students seeking to enter the M.C.M. program are required to take a voice proficiency test during registration week to determine what level of study they should begin. The student will be prepared to sing from memory two standard secular or sacred art songs which show the highest level of vocal attainment. The following should be demonstrated: accuracy of pitch and rhythm; acceptable singing quality; clear diction; a reasonable variety of color, tone, and dynamic range; and musical sensitivity. Those who are unable to demonstrate these skills will be required to enroll in Applied Voice (MAV 1) until they pass proficiency and are approved to advance.

Students may not withdraw once their initial enrollment has been processed. Those who are prepared in all areas may pass the proficiency needed at the time of the audition. When a student passes the proficiency exam, he/she will receive credit for the course MAV 1 and pay the course fee (but not the applied lesson fees).

Conducting Proficiency

Any student who wishes to complete an M.C.M. degree program with a Conducting Emphasis must demonstrate proficiency in conducting by exhibiting an overall coordination of the physical conducting gestures necessary to express all meter signatures, both symmetrical and asymmetrical, and all mechanics inherent in expression of the elements of music. A student must:

1. Demonstrate a skillful coordination of the right hand and arm to conduct the traditional rhythmic meter designs of: one beat per measure, two beats, three beats, four beats, five beats, six beats, seven beats, eight beats, nine beats, ten beats, and twelve beats.
2. Demonstrate a skillful gesture to conduct all subdivisions of basic meter designs and an ability to “meld” smoothly from one beat design to another.
3. Demonstrate independent movements of the left hand to indicate varying expressions, cues and cut-offs within the beat pattern.

Graduation Recital

A student preparing for a graduation recital must present an acceptable preliminary performance before the music department faculty, at least two weeks before the recital date. In the event the audition is unacceptable, the recital will be delayed. Please see the Music Department Coordinator for complete information about voice or conducting recitals.

Major Group Recital

Graduating students of BCM and MCM Ministry will be given an opportunity to participate in a Major Group Recital. Songs (Piano, Voice, etc.) will come from their own Applied Repertoire. The guidelines for emphasis recital will be followed. The Music Department Director will make the necessary arrangements.

Performance Laboratory

Performance Laboratory (Lab and Jury) is scheduled thrice per semester for the purpose of gaining experience in public performance and listening. The music piece for the Performance Laboratory should be memorized. This is required for all students enrolled in piano, voice, guitar, drums, etc.

Applied Music Lesson

Instruction consists of one thirty-minute private lesson per week. Six hours of weekly practice are required. Each applied music student is to perform thrice before his/her peers on Performance Laboratory. Their participation in the performance laboratory contributes to their applied music grade. At the end of the semester, the student will participate in a music recital that is open to the community.

Applied Music Courses

Any student may take applied music classes but must display an understanding of the rudiments of music.

For applied voice, a student must have taken or is simultaneously taking Voice Principles and Pedagogy in order to be allowed to take private voice lessons.

Distinguished Music Courses

There are two courses in the Music Department that are treated differently in terms of credit units and their equivalent payment. Usually, the payment for each course is determined by the number of units. However, for the following two courses, the payment is still equivalent to a 3-course. These courses are:

- MTs 1 Basic Musicianship 1 (2 units)
- MTs 2 Basic Musicianship 2 (2 units)

Yearly Assessment

The Music Department conducts yearly assessment to ensure that music major students are competent and up to date with their knowledge and skills. The following are the set guidelines for the yearly assessment:

1. Returning Students will take the assessment during the Old Students' Orientation Day, usually on the 2nd week of June. Coverage of the assessment will be on general music knowledge and musicianship. Failing the assessment will result to sit-in status in classes where the student failed or needs more help.
2. Incoming Students will take the assessment for the purpose of identifying their skill and knowledge level. Assessment for incoming students takes place during the 1st semester enrollment.

Assessment results will not be included in the student's transcript of records, but will serve as reference for the Music Faculty.

General Leveling in Applied Music Area

In the Applied Music area, general leveling is implemented to guide the students in terms of what they need to accomplish in their respective degree programs. The following are the guidelines:

1. Bachelor of Church Music

Piano area —at least can play a simple hymn in a fourharmony; play melody with chords; and general note reading skills.

Voice area —at least can sing one from an Opera or Oratorio (Aria) and one language piece can be either Italian, Latin, German, or French.

2. MCM - Voice and Conducting majors (see General Information, Proficiency)

3. MCM - Ministry Emphasis

Ministry Emphasis major will have the same proficiency levels with the Voice and Conducting major but less language songs.

MCM AND BCM students who finished one year of Applied classes or 4 units will take the Applied Proficiency Exam (Voice and Piano) before the enrollment. Failure to meet the standard level will result into taking additional Applied classes until they are approved (MCM - Intermediate level; BCM - Primary level).

Chapel SMP

The Chapel Supervised Ministry Program was formed to provide a venue for students with music majors to apply what they have learned in their classes. This is where they can plan and lead creative corporate worship services.

All music major students can join the Chapel SMP for the rest of their program. In case they decide to do the regular SMP, the following number of regular semesters in Chapel SMP will be observed before they can transfer to the Regular SMP:

MCM107 —4 semesters (2 years)

MCM75 —2 semesters (1 year)

BCM —2 semesters (1 year)

ACM —1 semester (1/2 year)

MASTER OF CHURCH MUSIC 107

MCM107 (w/o BCM)

Students under the Master of Church Music degree program will develop or further develop both their church music competencies and biblical knowledge. They will have relatively equal proportions of performance study, supportive classes in music, and general biblical classes.

Graduates of this program will be competent in understanding the music ministry, planning creative worship services, playing instruments (especially the piano), singing (voice), musical performances and musicianship, teaching general music classes whether in a church or a school setting.

This degree program offers three concentrations:

- Voice Major —perform and vocal coach
- Conducting Major —organize and lead choirs (especially adult choirs)
- Ministry Leadership Major —lead music ministry

Degree Requirements

This track is designed for students who have baccalaureate degrees other than Bachelor of Church Music or its equivalent.

Music students are required to take performance laboratory every semester they are enrolled in applied music. Performance laboratory will be on the sixth (regular) and the thirteenth (jury) Thursday of the semester.

Both Applied Piano and Voice are mandatory, but the student may choose freely which one to take for the additional required four units of applied music. However, those without sufficient piano or voice proficiency will be required to take additional credits in these areas.

The student is required to undergo internship. This will be arranged by the Supervised Ministry Program Director in consultation with the Music Department Director. Music ministry is expected.

Curriculum

This degree program requires 111 credit units.

BIBLICAL STUDIES (6 UNITS)

OT 1 — Old Testament 1

NT 1 — New Testament 1

THEOLOGY-HISTORY (12 UNITS)

CH 2 — Baptist History &
Distinctive

TH 1 — Christian Theology 1

TH 6 — Theology of Worship

ET 1 — Christian Ethics

PRACTICAL (15 UNITS)

CE 1 — Educational Ministry of the
Church

MM 1 — Introduction to Worship

PC 1 — Pastoral Care and

MI 1 — Perspectives on the World
Christian Movement

Counseling

RD 1 — Research and Design

MUSIC (55 UNITS)

MC 1 — Choral Conducting

MH 1 — Western Music History

MC 2 — Choral Techniques

MH 2 — Hymnody and

MC 3 — Conducting Instrumental
Ensembles

Contemporary Music

MH 3 — Asian Music 1

MM 2 — Children's Choir

MP 1 — Service Playing

MT 1 — Fundamentals of Music
Theory

MV 1 — Voice Principles and
Pedagogy

MT 2 — Harmony and Basic
Composition

MTs 1 — Musicianship 1 (2 units)

MTs 2 — Musicianship 2 (2 units)

ME 1 — Tanglaw (1 unit)	ME 6 — Recital Choir (1 unit)
ME 2 — Tanglaw (1 unit)	MAP 1 — Applied Piano 1 (2 units)
ME 3 — Tanglaw (1 unit)	MAP 2 — Applied Piano 2 (2 units)
ME 4 — Tanglaw (1 unit)	MAV 1 — Applied Voice 1 (2 units)
ME 5 — Vocal/Instrumental Ensemble (1 unit)	MAV 2 — Applied Voice 2 (2 units)

Additional Applied (Keyboard, Drums, Guitar, etc.) (4 units)

CONCENTRATIONS: (9 UNITS)

Depending on one's emphasis, the student should take the corresponding courses required of each.

Conducting

- MC 4 — Period Music and Basic Language
- MC 5 — Research and Analysis of Recital Music
- MC 6 — Conducting Major Recital

Voice

- MV 2 — Vocal Pedagogy, Literature and Diction
- MV 3 — Research and Analysis of Recital Music
- MV 4 — Voice Major Recital

Ministry Leadership

- MM 3 — Music Administration and S.E.E.
- MM 4 — Ministry Leadership Research
- MM 5 — Lecture-Group-Curriculum Recital

INSTITUTIONAL REQUIREMENTS (10 UNITS)

- SMP Supervised Ministry Program (6 units)
- SMP—Internship (4 units)
- RD 0 —Theological Thinking and Writing

Curriculum Schedule of MCM111

Year 1, Semester 1 (15 units)	Semester 2 (18 units)
MM 1 MT 1 MV 1 MTs 1 ME 1 MAP 1 SMP 1 RD 0	RD 1 MC 1 MM 2 MT 2 MTs 2 ME 2 MAV 1 SMP 2

Year2, Semester 1 (19 units)	Semester 2 (19 units)
NT 1 OT 1 TH 1 CE 1 MH 1 ME 3 MAP 2 SMP 3	MI 1 PC 1 MC 2 MH 3 ME 4 MAV 2 SMP 4 Concentration Course
Summer Internship (4 units)	

Year 3, Semester 1 (16 units)	Semester 2 (16 units)
MC 3 MH 2 MP 1 ME 5 Applied (2 units) Concentration Course SMP 5	TH 6 CH 2 ET 1 ME 6 Applied (2 units) Concentration Course SMP 6

MASTER OF CHURCH MUSIC 75

MCM75 (with BCM)

This alternate track of the Master of Church Music is designed for those who have a baccalaureate degree in Church Music or its equivalent.

Curriculum

This degree program requires 75 credit units.

BIBLICAL STUDIES (3 UNITS)

BI 1 — Biblical Interpretation

THEOLOGY-HISTORY (6 UNITS)

TH 2 — Christian Theology 2

TH 3 — Gospel and Cultures

PRACTICAL (9 UNITS)

CE 3 — Educational Psychology

RD 1 — Research and Design

MI 4 — Cultural Anthropology

MUSIC (40 UNITS)

MC 2 — Choral Techniques

MC 3 — Conducting Instrumental
Ensembles

MM 2 — Children's Choir

MT 2 — Harmony and Basic
Composition

MH 2 — Hymnody and
Contemporary Music

MH 3 — Asian Music 1

MP 1 — Service Playing

MV 1 — Voice Principles and
Pedagogy

MTs 2 — Musicianship 2 (2 units)

ME 1 — Tanglaw (1 unit)

ME 2 —Tanglaw (1 unit)	ME 6 —Recital Choir (1 unit)
ME 3 —Tanglaw (1 unit)	MAP 1 —Applied Piano 1 (2 units)
ME 4 —Tanglaw (1 unit)	MAP 2 —Applied Piano 2 (2 units)
ME 5 —Vocal/Instrumental	MAV 1 —Applied Voice 1 (2 units)
Ensemble (1 unit)	MAV 2 —Applied Voice 2 (2 units)

CONCENTRATIONS: (9 UNITS)

Conducting

MC 4 —Period Music and Basic Language

MC 5 —Research and Analysis of Recital Music

MC 6 —Conducting Major Recital

Voice

MV 2 —Vocal Pedagogy, Literature and Diction

MV 3 —Research and Analysis of Recital Music

MV 4 —Voice Major Recital

Ministry Leadership

MM 3 —Music Administration and S.E.E.

MM 4 —Ministry Leadership Research

MM 5 —Lecture Recital

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP —Supervised Ministry Programs (4 units)

SMP-IP —Internship (4 units)

RD 0 —Theological Thinking and Writing

Curriculum Schedule of MCM75

First Year

Semester 1 (16 units)	Semester 2 (21 units)
BI 1 MH 2 MP 1 MV 1 ME 1 MAP 1 RD 0 SMP 3	TH 2 MM 2 MT 2 MTs 2 ME 2 MAV 1 Concentration Course RD 1 SMP 4
Summer Internship (4 units)	

Second Year

Semester 1 (18 units)	Semester 2 (17 units)
TH 3 CE 3 MC 3 ME 3 ME 5 (1 unit) MAP 2 (2 units) Concentration Course SMP 5	MI 4 MC 2 MH 3 ME 4 ME 6 (1 unit) MAV 2 (2 units) Concentration Course SMP 6

BACHELOR OF CHURCH MUSIC

(BCM75)

Students under the Bachelor of Church Music program will develop competency not only in church music but also in the biblical area. They will have relatively equal proportions of performance study, supportive classes in music, and general biblical classes.

Graduates of BCM will be competent to work with general music classes and church music ministry.

Degree Requirements

Music students are required to take performance laboratory every semester they are enrolled in applied music. Performance laboratory will be on the sixth (regular) and the thirteenth (jury) Thursday of the semester.

The student is required to undergo internship. This will be arranged by the Supervised Ministry Program Director in consultation with the Music Department Director. The student is expected to be involved in the Music ministry of the Church.

Curriculum

This degree program requires 75 credit units.

BIBLICAL STUDIES (9 UNITS)

BI-B 1 — Biblical Interpretation

OT-B 1 — Old Testament 1

NT-B 1 — New Testament 1

THEOLOGY-HISTORY (15 UNITS)

CH-B 2 — Baptist History and Distinctive

ET-B 1 — Christian Ethics

TH-B 1 — Christian Theology

TH-B 6 — Theology of Worship

TH-B 2 — Gospel and Cultures

PRACTICAL (9 UNITS)

MI-B 1 — Perspectives on the World Christian Movement

MM-B 1 — Introduction to Worship

PC-B 1 — Pastoral Care and Counseling

MUSIC (34 UNITS)

MC-B 1 — Choral Conducting

MM-B 2 — Children's Choir

MT-B 1 — Fundamentals of Music
Theory

MT-B 2 — Harmony and Basic
Composition

MH-B 1 — Western Music History

MV-B 1 — Voice Principles and
Pedagogy

MTs-B 1 — Musicianship 1 2

ME 1 — Tanglaw (1 unit)

ME 2 — Tanglaw (1 unit)

ME 3 — Tanglaw (1 unit)

ME 4 — Tanglaw (1 unit)

ME 5 — Vocal/Instrumental
Ensemble (1 unit)

ME 6 — Recital Choir (1 unit)

MAP 1 — Applied Piano 1 (2 units)

MAP 2 — Applied Piano 2 (2 units)

MAV 1 — Applied Voice 1 (2 units)

MAV 2 — Applied Voice 2 (2 units)

INSTITUTIONAL REQUIREMENTS (8 UNITS)

SMP — Supervised Ministry Programs 4

SMP IP — Internship 4

RD 0 — Theological Thinking and Writing

Curriculum Schedule of BCM75

First Year

Semester 1 (18 units)	Semester 2 (16 units)
MM-B 1 MT-B 1 MV-B 1 MTs-B 1 (2 units) ME 1 (1 unit) PC-B 1 MAP 1 (2 units) SMP 1	MI-B 1 MM-B 2 MT-B 2 MC-B 1 ME 2 (1 unit) MAV 1 (2 units) SMP 2
Summer Internship (4 units)	

Second Year

Semester 1 (17 units)	Semester 2 (20 units)
NT-B 1 OT-B 1 TH-B 1 MH-B 1 ME 3 (1 unit) ME 5 (1 unit) MAP 2 (2 units) SMP 3	NT-B 2 OT-B 2 CH-B 2 ET-B 1 TH-B 6 ME 4 (1 unit) ME 6 (1 unit) MAV 2 (2 units) SMP 4

ASSOCIATE IN CHURCH MUSIC

ACM41

Students under the Associate in Church Music program will develop their competency in church music. They will have relatively equal proportions of performance study and supportive classes in music.

This program may be completed in one year for students enrolled full. However, since this program was first designed to cater to spouses of enrolled degree level students, a student may spread the required courses over a two—or three-year period.

Curriculum

The Associate in Ministerial Training requires the following 41 units of academic credit for graduation.

BIBLICAL STUDIES (6 UNITS)

OT-B 1 —Old Testament Introduction

NT-B 1 —New Testament Introduction

THEOLOGY-HISTORY (6 UNITS)

TH-B 6 —Theology of Worship

CH-B 2 —Baptist History and Distinctive

MUSIC (27 UNITS)

MC -B1 —Choral Conducting

MH-B 1 —Western Music History

MM-B 1 —Introduction to Worship

MM-B 2 —Children's Choir

MT-B 1 —Fundamentals of Music Theory

MV-B 1 —Voice Principles and Pedagogy

MTs-B 1 —Musicianship 1 (2 units)

ME 1 —Tanglaw 1 (1 unit)
 ME 2 —Tanglaw 1 (1 unit)
 ME 5 —Vocal/Instrumental Ensemble (1 unit)
 MAP 1 —Applied Piano 1 (2 units)
 MAV 1 —Applied Voice 1 (2 units)

INSTITUTIONAL REQUIREMENTS (2 UNITS)

SMP Supervised Ministry Program (2 units)
 RD 0 —Theological Thinking and Writing

Curriculum Schedule of ACM41

First Year

Semester 1 (21 units)	Semester 2 (20 units)
NT-B 1 OT-B 1 MM-B 1 MT-B 1 MV-B 1 MTs-B 1 (2 units) ME 1 (1 unit) MAP 1 (2 units) RD 0 SMP 1	TH-B 6 CH-B 2 MH-B 1 MC-B 1 MM-B 2 ME 2 (1 unit) MAV 1 (2 units) ME 5 (1 unit) SMP 2

5

SUPERVISED MINISTRY PROGRAM

The Supervised Ministry Program is an intentional program of the seminary to provide students with the avenues of hands-on, practical involvement in the ministry. Because each student is both a learner and a minister, supervised ministry program is also designed to keep the students abreast with the needs of church while they are learning concepts in classroom situations.

Weekly Ministry Involvement

Participation and involvement in the Supervised Ministry Program of the seminary is essential for personal and spiritual growth of the student-learner. Involvement in local communities of faith must be arranged through the Supervised Ministry Program Director. Attendance in the weekly seminar with the SMP Facilitator and submission of weekly ministry involvement reports are required to gain one unit of credit per semester.

Guidelines

Students who are paid staff in a church may fulfill their Supervised Weekly Involvement (SWI) requirements in that church provided they keep appropriate records and report them to their respective facilitators.

SMP assignments for students in local churches will be made so that there will be a maximum of two units to each assignment. A single student is considered a unit. A married couple is also considered a unit. Southern Baptist students are encouraged to do their SMP in SB churches in order to maintain scholarship for tuition and housing.

The one-hour weekly meeting will be with each respective facilitators for each year level. Furthermore, each year level of SMP will have a different emphasis or focus on spiritual formation for each semester. It is as follows:

SMP 1 — Devotional Bible Reading

SMP 2 — Spiritual Gifts

SMP3 — The Vocation of Christian Ministry

SMP 4 — Prayer & Fasting

SMP 5 — Strategic Leadership**SMP 6 — Ministerial Ethics**

Please refer to curriculum plan on various degrees for Supervised Ministry Program requirements under each degree program.

Internship Program

The Internship Program is designed to further expose students to the different ministry involvements and contexts based on their degree program. This allows the students to put to test and apply the lessons learned in the classroom and the insights they have gained in their interactions with the seminary community on campus. The students will then be able to learn further through their intensive involvement and participation in an actual ministry context. The SMP Director is over-all supervisor of the Internship Program. A four-unit credit is given upon completion of this program.

Students with two or more years of substantial ministerial experience may substitute four units of electives for the Internship after receiving written approval from the Academic Dean.

Schedule of Internship

1. For the Bachelor and Master of Arts students (two-year degree programs)
 - a) The Internship Program is required after completing two semesters (38 units) of study.
 - b) Students who started in the first semester are expected to be in the internship program on the summer following the two semesters.
 - c) Students who started in the second semester may be allowed to be in the internship program after three semesters has been completed.
2. For the Master of Church Music and Master of Divinity students (three-year degree programs)

- a) The Internship Program is required after completing four semesters as full-time students (76 units).
- b) Students who started in the second semester may be allowed to be in the internship program after three semesters (57 units) of study.

Venues of Internship

- 1. For students in the MA Missiology program:
 - a) Students under the Master of Arts in Missiology degree program are required to do Internship under the Asia Vision Short Term Missions (AVSTM) program of the seminary. This is to ensure cross-cultural involvement of the student.
 - b) A student may be allowed to do internship in one's respective country when the AVSTM Director determines that it satisfies the E3 requirement.
 - c) Students doing cross-cultural internship is supervised by the AVSTM Director.
- 2. For students under Bachelor's degree, MA Ministry, MCM, and M.Div.:
 - a) Students may choose to do internship in a local church, CPE (except for Bachelor's degree), Nehemiah Teams (within the Philippines only), and AVSTM.
 - b) CPE is under the direct supervision of Bukal Life Counseling Center; Nehemiah Teams is under its supervisor; and local church internship is under the SMP Director.
- 3. The following will be the guidelines for local church internship:
 - a) International students are expected to return to their respective countries, otherwise, they are encouraged to do their internship within the Philippines.

- b) Filipino students are expected to minister within the Philippines and are encouraged to do internship in another local church not with their respective local church where they hold their current membership.

Internship Program (IP) Basic Guidelines

1. Internship Program enrollment is on the second semester of every year. It is the student's responsibility to make sure that he/she is enrolled according to schedule (refer to Schedule of Internship above).
2. During the second half of the second semester, the students enrolled in the Internship Program will attend seminars with the SMP Director once a week in lieu of the regular SMP weekly ministry seminars.
3. Students attending the Internship Program seminars will submit their weekly ministry involvement reports to the SMP Director.
4. The SMP Director will inform the enrolled interns the start of the weekly Internship seminars.

Grading

1. Students will be graded in different areas of their internship as determined by the SMP director using a point-system.
2. Each supervisor will also be evaluating their respective intern by giving them points. These will be counted towards the total points, which will then become the basis for the intern's Pass or Fail.
3. Enrollment in the internship program does not automatically mean Pass. It will be based on the points and its weighted average. The passing weighted average is 80%.

6 LIBRARY SERVICES

Library Regulations

One of the most important resources for training and preparation is the seminary library. Good Christian stewardship of the library facility and materials is an absolute necessity. Students must observe library rules at all times.

No student will be allowed to use the library unless he or she has undergone the library orientation and until after one has been encoded into the library database system. Regulations concerning the use of all library materials like books, magazines/journals, pamphlets, theses/dissertations, vertical files, and other facilities like the computer for public access, cdrom, internet, email, and others will be provided during the library orientation.

When necessary, students may be required to sign-in and out of the library for study each weekday night until a grade point average of 80% (bachelor degree students) or 85% (master's degree students) has been achieved.

Library Service Hours

REGULAR SEMESTERS

Monday	8:00 a.m. to 5:00 p.m. (no noon break)
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Tuesday to Friday	7:30 a.m. to 9:00 p.m. (no noon break)
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Saturday	8:00 a.m. to 12:00 nn
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SEMESTRAL, DECEMBER, AND SUMMER BREAKS

Monday to Friday	8:00 a.m. to 5:00 p.m. (with lunch break)
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Saturday	8:00 to 12:00 noon
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SUMMER INSTITUTE

Monday to Friday	8:00 a.m. to 9:00 p.m. (with lunch & dinner break)
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Saturday	8:00 a.m. to 5:00 p.m.
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SUNDAYS AND LEGAL HOLIDAYS — CLOSED

The library closes at 5:00 pm every Monday to allow students to attend dormitory devotions and also at 9:30—10:30 a.m. during chapel services (Tuesday, Thursday, and Friday). It also closes during official holidays unless arranged otherwise. During break periods no student will be allowed to check out books except those who are working on their research papers. ABGTS students should secure written permission from their professors. Changes may be made in the library schedule and regulations as deemed appropriate by the administration.

Additional Services

The library online catalog system may be accessed at
<https://library.pbts.net.ph>

The online journal service (EBSCOHost) may be accessed at
<http://search.ebscohost.com>

Books may be ordered through the library. (Please see the librarian for other details related to the library.)

Printing and photocopying services may be availed by students for a minimal fee.

7

SEMINARY EDUCATION BY EXTENSION

History

The extension training was pioneered by faculty members of the Philippine Baptist Theological Seminary in Baguio City in the mid-1980s under the leadership of Dr. Grover F. Tyner, Jr., PBTS President, and with the help of faculty and some seminary students. The main purpose of the program was to reach the general church membership and not just the pastors. The materials used were primarily Study Course books focusing on Baptist Doctrines, Bible Study, and Church Administration. No seminary or Bible school credit was given to the students, but they were given certificates after completing the designed program.

Rev. James Slack of the Philippine Baptist Mission (PBM) of the Foreign Mission Board (FMB), Southern Baptist Convention, initiated a Church Growth Survey among Southern Baptist Churches in 1971-72. He led the FMB missionaries to think of an additional approach to train more leaders in addition to what the resident Southern Baptist theological institutions (PBTS in Baguio City and Mindanao Baptist Bible School in Davao City), were providing. Theological Education by Extension (TEE) was formalized.

Dr. J. Gordon Harris, newly appointed FMB missionary to the Philippines in 1971, volunteered to help. Also, PBM asked Dr. David Leslie Hill, another missionary, to develop and lead the extension program. More missionaries under the PBM were involved in promotion, teaching, and training extension teachers.

In 1988, the name Seminary Education by Extension (SEE) was adopted and an office was set up on the Baguio campus. Filipino personnel were employed to assist in the growing ministry under the new leadership of Dr. Weldon Viertel and his wife, Mrs. Joyce Viertel. Under the umbrella of the Philippine Baptist Theological Seminary, Baguio City, people were made to realize that they, too, can get seminary training without going to Baguio, for a lesser cost and at their own pace. People had a sense of pride in identifying with PBTS when it comes to seminary training.

After Dr. Viertel's retirement and return to the United States, Rev. Mark Weiler took over as the Extension Dean. Rev. Feliciano Montenegro was invited to serve as SEE Dean in 1996. During his leadership, the office was moved from Baguio to 2444 Taft Avenue, Manila for easy access to majority of the centers. After Rev. Montenegro's retirement in March

2000, the SEE office was transferred on a temporary basis to the University Baptist Church in Sampaloc, Manila. Dr. Joyce Abugan, the Academic Dean of the resident school, picked up a portion of the extension dean's responsibility in April 2000. For better coordination with the resident seminary plus budget and personnel constraints, all SEE records and files were returned to Baguio in 2001.

During this time, an increased number of qualified pastors and leaders served as volunteer faculty in various centers. (Most of those who have graduated through the extension classes, in turn, are leading studies in their respective places of ministry.) More qualified students have enrolled in degree levels and are working on the completion of their respective degree programs.

In 2008 Dr. Lizette F. Knight accepted the SEE Directorship. She served until May 31, 2010. Dr. Joyce Abugan directed the extension program until December 2012. Under her leadership as Academic Dean and President, the number of centers, facilitators, enrollment, and graduates increased considerably. Active local centers have been established in Luzon and Visayas as well as abroad.

In March 2013, Team PBTS under Dr. Armando M. Canoy started to implement reforms in the Extension Program by calling all the SEE facilitators right after graduation for a special meeting. The meeting ended with an agreement to have an annual summit or gathering for SEE Facilitators on January 2014. The PBTS-SEE Summit is for theological education enhancement, facilitator's teaching skills development, fellowship, awareness of administrative policies and regulations, and consultations. This started the campaign to improve the extension education program. The first PBTS-Summit was successfully held last January 2014.

Many events and personalities have become part of the extension ministry in various ways. One thing stands out through the victories, difficulties, and limitations: SEE continues to be a partner in training more leaders for the Lord's kingdom. What was started as a denominational venture has broadened in scope, geographically and otherwise. Changes continue to challenge the context of ministry and will call for new strategies to respond to current needs. PBTS plays a strategic role in equipping the equippers, both through the resident and extension training programs.

Distinctive Features of S.E.E.

Supplies training where students live, work, and minister

Emphasizes instruction and information through self-study textbooks; teacher is facilitator

Meets at a flexible time and place

Integrates study and practical ministry

Needs minimal cost to begin and maintain training

Avails of existing resources from local context: church, pastors, leaders, facilities, library, etc.

Responsibility for independent study rests on the learners

Yields more students and credits earned into the resident program

Education at its best, nationally and internationally,

by

Extension of expertise of theological educators, local leaders, and other ministers.

More Positive Aspects of Seminary Education by Extension

Allows leaders with limited educational ability to use local dialect/s in class

Bridges gap between clergy and laity

Cultivates priority and discipline in the use of time for ministry and study

Develops expertise among the teachers since they are both generalists and specialists

Encourages mutual cooperation and respect in sharing of ideas, feedback, questions, problems, answers, etc. among students

Finds places of ministry for students and graduates

Gives additional income to the resident seminary; generates closer relationship and understanding among learners; between teacher and students

Helps lessen the pressure of "finishing a degree" within a two—or three-year time

Involves more leaders, pastors, educators, teachers, churches in theological education

Job creation: qualified teachers can augment their income

Kingdom awareness, expansion, and cooperation among various denominations

Lack of financial supporters cannot hinder one's theological education

Multiplies trained leaders

New innovation (use of e; skype; email; internet, audio/video materials) for teaching and learning

Opens avenues to all interested learners

Paces according to learner's capacity and level

Quest for theological education is answered regardless of limitations

Revives zeal for ministry and reputation is increased positively

Supplies more trained workers

Transcends many barriers and tolerates various perspectives

Unifies leaders toward a common goal

Vision for growth encourages the church

Works in implementing the Great Commission

eXercises one's spiritual gifts

Yields lives and service for the Master Teacher

Zeals academic achievement (graduation is done in a resident seminary campus)

S.E.E. Accredited Centers

Northern Luzon

Agape International Missions - Philippines
(AIM-Phils)
Baguio City
Facilitator: Rushulo Seb

Fellowship of Cordillera Bible Churches
(FCBC)
Bauko, Mountain Province
Facilitator: Joel Angiwan

Arise and Build for Christ Ministries, Inc.
(ABCMI)
Baguio City
Facilitators: Ysrael Coyoy
Aris Bacaoco

Lugarba Christian Baptist Church (LCBC)
Tagudin, Ilocos Sur
Facilitators: Danilo Borja
Nestor Lazo

Christ Life Community Church (CLCC)
Baguio City
Facilitator: Victor James
Estepa

Cordillera Student Hub - The Navigators
(NMBBC)
La Trinidad, Benguet
Facilitator: Connie Lawagan

Cooperative Baptist Fellowship - Philippines
Ministry (CBF-PM)
Baguio City
Facilitator: Robert Terre

Saved by Grace Baptist Church (SGBC)
Naguilian, La Union
Facilitator: Ronald Hidalgo

Community Touch Christian Fellowship
(CTCF)
Agoo, La Union
Facilitator: Roland Coloma

Tuguegarao Baptist Church (TBC)
Tuguegarao City
Facilitator: Mac Haluag

Southern Luzon

**Great Commission School of Theology
(GCST)**

Biñan, Laguna

Facilitators: Enrico San Pedro
Jojo Carlos

**Jesus Christ Light of the World Christian
Church (JCLWCC)**

San Pedro, Laguna

Facilitator: Alex Gonzales

Jubileeville Evangelical Church Center (JECC)

/ Gateway Christian Baptist Church Center

Los Baños, Laguna

Facilitator: Julito Lumacang

**Range Hills Baptist Church (RHBC)/ Bagong
Likha**

Dasmariñas, Cavite

Facilitators:

Ever Jamir
Mark Del Rosari
Melchor de Jesus
Roberto Alvaran

Teachshop Training Center (TTC)

Dasmariñas, Cavite

Facilitators: Christine Santos
Jennifer Estrella

Central Luzon

**Aurora Southern Baptist Association, Inc.
(ASBAI)**

Aurora Province

Facilitators:

Jerry Dayot
Francisco Andres
Nicolas Guarino

Luzon Christian School of Theology (LCST)

Mabalacat City, Pampanga

Facilitators: Ezra Paclibar
Fernando Serrano
Noel Pasaporte

Tarlac First Baptist Church (TFBC)

Tarlac

Coordinators: Frank Santos
Ramiro Inson
Nette Inson

**Gateway Christian Faith Baptist Church
Center (GCFBCC)**

Limay, Bataan

Facilitator: Lito Lumacang

**Zambales Association of Southern Baptist
Churches (ZASBC)**

Zambales and Olongapo

Facilitator: Allan Estinopo

National Capital Region

**Community of Praise Worldwide Ministries,
Inc. (COMPRAISE)**

Parañaque City and Los Baños

Facilitators: Alexander Monis

Dominador Pacolor

Efren Alvarez

Glenn Sulit

Orlando Botial Jr.

Raul Abrera

Rodel Reyes

Sonia Silbor

Paulo Meneja

Samuel Pastolero

Ernesto Aragon Jr.

Andrei Tupas

One Body Christian Ministry (OBCM)

Sta. Ana, Manila

Facilitators: Joel Idurot

Uziel Idurot

**Muntinlupa Baptist Church Theological
Center (MBCTC)**

Muntinlupa City

Facilitators: Cynthia Escalante

Gerardo Biñar

Raffy Gamad Jr.

Rebeca Gambuta

Wilma Ocampo

Jerome Ocampo

Helen Salvado

Kaunlaran Baptist Church

Kaunlaran Village, Navotas City

Facilitators: Severo Ramirez

Erlinda Abaja

Pildera 2 Southern Baptist Church (P2SBC)

Pasay City, Manila

Facilitators: Alexander Arceño

John Paul Arceño

Church of God

Taguig City, Manila

Facilitator: Ernesto Sacro

Visayas and Mindanao

Evergreen Mission Center (EMC)

Bohol

Facilitators: Keum Ran Lee

Yong Chen Song

Davao Chinese Baptist Church (DCBC)

Davao City

Facilitators: Arsenio Chan Jr.

David Tan

Eduardo Gaston

Gerardo Molato Jr.

Lilian Molato

Norma Gaston

Alliance Gospel Church

Davao City

Facilitator: Jonathan Exiomo

International

**First Filipino Baptist Church of London
(FFBC)**
London
Facilitator: Pantaleon Domondon

**First Korean Baptist Church of Jacksonville
(FKBCJ)**
Florida, USA
Facilitator: Jong Oh Lee

Grace Filipino Church (GFC)
Woodbridge, Virginia
Facilitator: Felix Sermon

International Baptist Church (IBC)
Singapore
Facilitator: Reynaldo Navarro

Light of Life Church (LLC)
South Korea
Facilitator: Samuel Garcia

**One Way Filipino Christian Fellowship
(OWFCF)**
Florida, USA
Facilitator: Jun Evangelista

SEE Ghana Ltd.
Kumasi, Ghana
Facilitator: Elizabeth Bempah

**Theological Education for Filipino Leaders
(TEFL)**
Hongkong
Facilitator: Joyce Abugan

Pakenham Baptist Church
Melbourne, Australia
Coordinator: Norminda Forteza

Jakarta SEE Center
Jakarta, Indonesia
Facilitator: Lizette Knight

8

SPECIAL PROGRAMS

Asia Vision: Short Term Missions (AVSTM)

The AVSTM Project was conceptualized and first realized in the MI 391 (Short-Term Missions) class in 2002. Since then, it has given students a chance to become involved in making a difference in the unreached and unchurched areas of Asia through short-term missions trips.

A two-week intensive Pre-field Training prior to departure prepares and equips them for cross-cultural ministry opportunities in different ministry areas in Asia. Another benefit of the program is the preparation of students in having a long-term vision through their missions involvement.

Other than going, students are trained also to serve as welcomers of missionaries, mobilizers of churches, intercessors, and senders.

As a PBTS program, AVSTM works in partnership with both sending and receiving churches and institutions.

This program is also open to non-PBTS students.

Clinical Pastoral Education (CPE)

In partnership with Bukal Life Ministries, PBTS offers its students an opportunity to experience another form of ministry through Clinical Pastoral Education.

The program requires one hundred hours of class work and three hundred hours of ministerial experience in a church or another ministry setting. Students are required to spend at least a part of their time in a hospital as a chaplain. The course incorporates individual supervision, a peer group reflection experience, case studies and presentation of various topics on issues related to ministry, pastoral care and counseling, and individual growth. The individuals in the course are encouraged to reflect on how they do ministry. The program helps the students develop pastoral identity through a variety of ministry experiences.

PBTS students may opt to do CPE as their Internship. This program is open to non-PBTS students also.

Community Service Chaplaincy

PBTS has partnered with the Military Christian Fellowship Philippines, Inc. (MCFPI) through Dr. Ernesto Lopez Sacro, M. Chaplaincy, M.P.A., Ph.D., in offering community chaplaincy program. This program requires four modules (3 units each) and a fieldwork of 400 hours (4 units) to complete. The first module trains chaplains to build a spiritual bridge between the local church and the community institutions, such as the military, police, prison, school campuses, barangay, hospital, etc., for the proclamation of the gospel. The remaining three modules are: Counseling Module; Critical Incident Stress Management 1 (CISM 1), and Critical Incident Stress Management 2 (CISM 2).

Church Media

In partnership with Mt. Brook Baptist Church and Samford University, both located in Birmingham, Alabama, USA, PBTS envisions itself as a learning center in Asia for using technology in the work of the Kingdom.

Thus, short-term training programs and workshops are offered every year to equip PBTS students, local church leaders and technical workers in the use of technology as a tool and aid to their ministry. The lead trainer is Mr. Ed Landers, the Director of the Media Center at Samford University.

Teaching English for Speakers of Other Language (TESOL)

This program is offered every semester by the ESL Department of PBTS primarily to interested students desiring to be trained in teaching English as a tool for missions. Participants who have successfully completed the requirements and passed the standards set in the course are awarded certificates of completion at the end of the training. Because the PBTS ESL Department has fully qualified trainers, the certificate is duly recognized by other institutions and governments.

As an added service to the community, PBTS also allows church workers and missionaries to avail of this program at a highly subsidized cost.

9

COURSE CATALOG

COURSE DESCRIPTIONS

Biblical Area

BI 1 Interpreting the Bible

This course is a study of history and principles of biblical interpretation. An emphasis will be placed on the principles of general hermeneutics, leading to practical application in to the Old Testament and New Testament passages. It will include specific guidelines in interpreting different types of literature found in the Bible.

BI-B 1 Biblical Interpretation

An introduction to the field of biblical studies and on Evangelical/Protestant principles of hermeneutics applied to biblical texts for teaching and proclamation.

GR 1 Greek 1

This course is an introduction to the Greek of the New Testament with readings in 1 John and other selected readings. It is intended for those who are beginning the study of the Greek of the New Testament. It serves as preparation for the advanced study of biblical Greek.

GR 2 Greek 2

This course is Intermediate Greek. It is a study on syntax and exegesis with readings in 1 Thessalonians, 1 Peter, and other selected readings. It is designed for students who have completed Greek 1. Prerequisite: GR 1.

HE 1 Hebrew 1

The course is a study of basic grammar, syntax, and vocabulary of Biblical Hebrew in order for students to be able to read passages of the Old Testament in Hebrew.

HE 2 Hebrew 2

A study of intermediate Biblical Hebrew grammar and syntax. This course introduces the use of biblical tools in the interpretation of Old Testament passages. Prerequisite: HE 1.

NT 1 New Testament 1

This course is a survey of the four Gospels and the Book of Acts. It includes a study of the Intertestamental Period as a historical

background for studying Jesus and first-century Israel; the different critical methods used to study the four Gospels; and the life of Paul.

NT-B 1 Introduction to the New Testament

This is an introductory course to the study of the New Testament for the bachelor's level. This is a survey of the historical backgrounds and methodology for studying the books of the New Testament. This course provides essential historical and cultural background information and carefully examines the content of each book in the New Testament.

NT 2 New Testament 2

This course is a survey of the Pauline Epistles, the General Epistles, and Revelation. It includes an examination of the basic historical and critical issues related to each book as well as the theological contribution of each.

NT 3 First and Second Corinthians

This is a historical, exegetical, and theological study of 1 and 2 Corinthians.

OT 1 Old Testament 1

This is an introductory course to the study of the Old Testament on the first five books of the Hebrew Bible also known as the Torah (Genesis, Exodus, Leviticus, Numbers, and Deuteronomy) and the Former Prophets (Joshua, Judges, Samuel, and Kings).

OT-B 1 Introduction to the Old Testament

This course will survey the Protestant canonical books of the Old Testament by exploring their historical and literary context. This course aims to provide analyses, interpretive issues, theological themes and motifs toward the purpose of reflection, interpretation, teaching, and edification.

OT 2 Old Testament 2

This is an introductory course to the study of the Old Testament that studies the Latter Prophets of the Nevi'im (Isaiah, Jeremiah, Ezekiel, The Twelve) and the Ketuvim (Psalms, Proverbs, Job, Song of Songs, Ruth, Lamentations, Ecclesiastes, Esther, Daniel, Ezra, and Chronicles).

OT 6 Deuteronomy

This is an exegetical and theological examination of the book of Deuteronomy. Considerations will be given to the rhetorical and legal formulations in the book.

OT Research

This course seeks to orient the student in and give a general understanding of the following Old Testament subjects: Archeology, Language, Theology, History, and Literature through independent research.

Theology and Historical Area

ET 1 Christian Ethics

An introduction to historical development of ethics, a comparison of different ethical systems, and the ethical teachings of the Bible.

ET-B 1 Christian Ethics

This course explores major ethical frameworks in philosophy and among Protestant and Catholic thought. This course will also address contemporary ethical issues with an attempt to develop critical thinking that is shaped by the Christian faith.

CH 1 Church History

This course is a general historical survey of the Christian movement from its New Testament beginning. It covers the period from the early church, through the medieval period and the Reformation, to the modern period.

CH-B 1 Church History

This is a bachelor's level course that gives a general historical survey of the Christian church from its earliest inception up to the contemporary period.

CH 2 Baptist History and Distinctive

A survey of the history of Baptists from their seventeenth century origins to the present. This course also studies the distinctive that marks the Baptist faith.

CH-B 2 Baptist History and Distinctive

This is a bachelor's level course that surveys the historical origins of Baptists and their distinctive thoughts that made them stand out.

TH 1 Christian Theology 1

An introduction to the problems of theological inquiry through which major Christian doctrines are interpreted and correlated into constituent parts of a coherent system of theology.

TH-B 1 Christian Theology

This course is a survey of major Christian Doctrines that aims to equip the student to have a deeper understanding of the Christian faith. These doctrines are theological truths drawn from scripture.

TH 2 Christian Theology 2

Continuation of TH 1.

TH 3 Gospel and Culture s

A study of the dynamic interaction between faith and life. The student will develop confidence in identifying elements in the culture which Christian theology both appreciates and critically evaluates.

TH 4 The Self-Giving God

This course is designed to develop a concept of God that is related to the student's current context. At the end of the course, the student will be able to formulate a theology of God that is biblically based and is connected to one's own culture, traditions, practices, and geographical location. Part of this study is to allow the student to use ethnography as part of the method in doing theology.

TH 5 Theology from the Perspective of Women

This course is designed to empower humanity through the study of biblical, historical, and contemporary women whose lives, principles, teachings, and relationship with God are remarkable enough to make a difference. At the end of the course, the student will develop an understanding of theology from the perspectives of women.

TH 6 Theology of Worship

A study of the biblical roots and development of Christian worship; an analysis of worship patterns and worship themes with an emphasis on harmonizing the worship experience of a community.

TH 7 Christology

This course is an intensive study of the person and work of Christ. It aims to provide a deeper understanding of the doctrine of Christ that will equip learners in recognizing false teachings about who Christ is and what he accomplished as the Redeemer.

Practical Area

BIBLICAL PREACHING

BP 1 Sermon Crafting and Delivery

A study of the nature and importance of preaching, and the principles of sermon construction, and the communication aspects of the sermon.

BP 2 Preaching with Variety

An intensive study of varied approaches to the biblical sermon. Attention will be given to the different types of biblical literature, unique sermon forms, and varied techniques in leading the worship experience.

Prerequisite: BP 1.

CHRISTIAN EDUCATION

CE 1 Educational Ministry of the Church

A study of the basic principles of Christian Education, including its foundations, the teaching and learning process, the educational ministry of the church, and opportunities for ministry through Christian Education.

CE-B 1 The Educational Ministry of the Church

This bachelor's level course provides an overview and discussion on the biblical, theological, and social framework of the church's role as educator of the faith and spiritual formator. Likewise, the student will be introduced to principles of learning that will help contribute to the educational ministry of the church.

CE 2 Principles of Transformative Education

A study of the pedagogy of Christ and other biblical approaches as well as principles, implementation, and evaluation of the teaching-learning process. Modeling Christ-like attitude in teaching will also be emphasized throughout the course. The students will develop creative skills in writing lesson plans, conducting peer-teaching, developing and applying instructional strategies.

CE-B 2 Principles of Transformative Education

This course is a multi-disciplinary approach into exploring principles of transformative learning. It explores an understanding of the pedagogy of Christ and a practical theology of the work of the Spirit in education. Likewise, this course will provide an exploration into psycho-educational theories, critical points in church history, physiology, group dynamics and methodology.

CE 3 Educational Psychology

A study of major principles and philosophies of educational psychology in the context of Christian Education as well as the implications to the Christian teaching and learning process. The students will develop skills in formulating relevant and Christian principles of teaching and learning.

CE 4 Creative Small Group Bible Studies

A study of effective methods for personal and group Bible study, as well as, organizing, facilitating, and evaluating Bible studies for evangelism, church planting, and Christian nurture.

CE 5 Curriculum Resources and Design

A survey of the materials available for use in evangelism, Bible studies, Christian orientation, and leadership training in the local church, as well as instruction on designing study programs to meet the spiritual needs of persons at various stages of spiritual and mental maturity.

CE 6 Christian Education Leadership

This course is designed to prepare students to effectively and efficiently provide leadership and supervision to the educational ministries of the church. This course will focus on transformational and servant leadership perspectives.

CE-R Christian Education Research

This course is designed to prepare students to study, analyze, evaluate, discuss, and present the current trends and issues in Christian Education in the research format. The students are expected to develop their critical thinking skills in writing and presenting their research topics in the area of Christian Education.

SUPERVISED MINISTRY PROGRAM

SMP 1 Supervised Ministry Program 1

Involvement in practical ministry opportunities through an assigned ministry and weekly seminars aiming the spiritual formation of the minister. This semester focuses on Devotional Bible Reading.

SMP 2 Supervised Ministry Program 2

Involvement in practical ministry opportunities and weekly seminars focusing on determining and using one's Spiritual Gifts.

SMP 3 Supervised Ministry Program 3

Involvement in practical ministry opportunities and weekly seminars focusing on The Vocation of Christian Ministry.

SMP 4 Supervised Ministry Program 4

Involvement in practical ministry opportunities and weekly seminars focusing on Prayer & Fasting.

SMP 5 Supervised Ministry Program 5

Involvement in practical ministry opportunities and weekly seminars focusing on Strategic Leadership.

SMP 6 Supervised Ministry Program 6

Involvement in practical ministry opportunities and weekly seminars focusing on Ministerial Ethics.

MISSIONS

MI 1 Perspectives on the World Christian Movement

This course prepares students for service on the mission field and in local church and parachurch ministries designed around four vantage points or "perspectives" - Biblical, Historical, Cultural and Strategic.

MI 2 Contemporary Issues in Missions

A survey of the present state and future directions of world missions recognizing mission conditions across the world and analyzing methods being used in those areas.

MI-B 2 Contemporary Issues in Missions

This course is a survey of the present state and future directions of world missions. It seeks to identify, understand, and evaluate various issues which impact the contemporary practice of missions.

MI 3 Strategic Planning and Missionary Philosophy in Missions

This course is designed for students who do missional church ministry and service on the mission field for the preparation, implementation, and evaluation of strategy in missions work. Furthermore, students will be guided to study how to have a missionary's relationship with God, family, sending church, supporters, mission organization, other missionaries, and nationals, including a written a philosophy of ministry for missionary life.

MI-B 3 Strategic Planning and Missionary Philosophy of Missions

This course is a study of mission strategic planning for students who do missional church ministry and service on the mission field. It aims to prepare for effective implementation and evaluation of strategies in mission work. Furthermore, students will be guided on how to develop the right philosophy of ministry for missionary life.

MI 4 Cultural Anthropology

An overview of anthropological principles for cross-cultural relationships and communication that are applicable for both national and international ministries.

MI 5 Church Planting and Growth

This course introduces the students into the process of church planting and growth through evangelism and discipleship. It examines the biblical and theological foundations for church planting as an evangelistic strategy from the standpoint of missions while being

sensitive to context. This will also give an introduction to specific tools, methods, and resources needed in order to accomplish this task.

MI 6 Missionary Member Care

The course is an intensive classroom-based training to introduce the participants to philosophy behind, and the principles of, missionary member care. The course will look at a broad range of concerns including, but not limited to, logistical, cultural, psycho-emotional, social, and spiritual concerns.

MI 7 Teaching English to Speakers of Other Languages

Providing training for resource selection and classroom teaching techniques, the study focuses on teaching conversational English to a person whose primary language is not English.

MI 8 Theology of Missions

A study of Evangelical Christian Missions Theology, viewed both as a systematic theology and a practical theology. Students will be able to identify key guiding theological principles of Missions, as well as develop a personal reflective theological perspective of Missions.

MI 9 Dialogue with Asian Faiths

This course looks at effective two-way communication between Christians and members of other faiths, especially major non-Christian faiths in Asia. Emphasis will be placed on the missiological role of interfaith dialogue in mutual understanding, gaining insight, and sharing one's faith.

MINISTERIAL LEADERSHIP

ML 1 Administration and Leadership in the Church

This course studies theory and practice of administration in the local church by exploring the biblical concepts of leadership and administration. Topics to be addressed are as follows: vision, mission, and goal setting; team building, delegation, personal relationships and personnel management, budgeting, legal matters, church operations, and the training of leaders.

ML 2 Pastoral Ministry

This course deals with the specific roles of a minister in the context of a local church. These roles are expressed in the exercises or practices of rituals or ceremonies conducted in a local church. It also studies the biblical, theological-historical foundations of pastoral ministry. Specific areas to be examined are the ministry identity and call of a minister.

MUSIC

MC 1 Choral Conducting

A study of conducting patterns, physical coordination, score study-interpretation and application of skills from simple-advance choral literature, larger choral forms, and masterworks.

MC 2 Choral Techniques

A study of choral techniques and procedures with special emphasis on diction, tonal development, conducting techniques, stylistic conducting problems, and score analysis.

MC 3 Conducting Instrumental Ensembles

A study of instrumental conducting including organizing ensembles, baton technique, score analysis, rehearsal techniques, and band/orchestra literature.

MC 4 Period Music and Basic Language

A study of different Period Music from Middle Ages to Twenty first century. This course will focus on performance practices and basic choral diction.

MC 5 Research and Analysis of Recital Music

A study that involves research, selection, and analysis of music from different periods and styles to be used in the student's major choral conducting recital.

MC 6 Conducting Major Recital

This course will focus on the preparations leading to the student's major choral conducting recital.

MH 1 Western Music History

An overview of the development of music and literature from Antiquity through 21st century, involving all forms of music (except the hymn) and major composers. This study will include extensive listening requirements.

MH 2 Hymnody and Contemporary Music

A study of the development of Christian Hymnody from the early church to the present Contemporary music. This course will highlight principal writers, movements, and the influence on congregational singing; as well as the structure, theology, and interpretation.

MH 3 Asian Music 1

An overview of the history, types, styles, performances, practices, and usage of music in South East Asia.

MM 1 Introduction to Worship

A study on the theological, historical, and cultural foundations for church music ministry. This course will include instructions in creative worship and leading congregational singing in worship services.

MM 2 - Children's Choir

A study of the principles, philosophy, and practice of the church's ministry through music to early childhood and elementary children. This course will include a laboratory for observation and experience in working with children's choirs.

MM 3 Music Administration and S.E.E

A study that focuses on the foundations of church music education, philosophy of music ministry, administration of a local church music ministry and Seminary Education by Extension.

MM 4 Ministry Leadership Research

An independent study on a music ministry topic, creating curriculum or manual for a specific skill/instrument/etc. in conjunction with an assigned faculty member.

MM 5 Lecture-Group-Curriculum Recital

A class that will allow the students to present their research output, showcase their skill proficiency in voice and piano in an individual or group recital.

MP 1 Service Playing

A study on playing of contemporary songs, hymns, and other service music, principles of accompanying, simple transpositions and modulations, playing songs by ear using I, II, IV, V7, and V/V chords in selected keys.

MT 1 Fundamentals of Music Theory

A study of fundamentals of music, including rhythm and note reading. This course will cover the beginning theory, history, intervals, scales, dynamics, tempo, basic chords, and number notation.

MT 2 Harmony and Basic Composition

A study of chords from triads to extended (root position- inversions), functions, harmonic movements (progressions-retrogressions-repeated), cadences, non harmonic tones, etc. that will lead to the creation of an original musical composition guided by the basic part writing and harmonization rules.

MTs 1 Musicianship 1

A study of skills in sight singing, ear training, and conducting patterns. This course will include melodic-harmonic intervals and simple diatonic melodies in major and minor keys.

MTs 2 Musicianship 2

A continued supervised development of skills in sight singing, ear training, focusing on visual and aural recognition of intervals, with extension into chromatic harmony and recognition of simple to advance rhythmic patterns.

MV 1 Voice Principles and Pedagogy

A study of the mechanisms, principles, and psychology of vocal production. This course will include supervised vocal teaching of a beginner student.

MV 2 Vocal Pedagogy, Literature and Diction

An advance supervised vocal coaching for a voice major student. This course will expose the student to different vocal literature of both English and non-English languages.

MV 3 Research and Analysis of Recital Music

A study that involves research, selection, and analysis of music from different genres (required: Classical Aria from an Oratorio or Opera) to be used in the student's major voice recital.

MV 4 Voice Major Recital

This course will focus on the preparations leading to the student's major voice recital.

ME 1 —4, Tanglaw

A group of selected men and women who are trained for a choral performance. This course will require audition for non music majors.

ME 5 Vocal/Instrumental Ensemble

Any additional vocal or instrumental ensemble organized by the Music Department on a temporary basis. This course is open to any student, faculty or staff member. Audition is not required; by permission of the Instructor.

ME 6 Recital Choir

A group of selected men and women who will sing in the recital of a choral conducting student.

MAP 1 Applied Piano

A private thirty-minute lesson taught once a week for 14 weeks requiring six hours of weekly practice and performances. This course will require the student to participate twice in the Performance Lab and Recital every semester.

MAV 1 Applied Voice

A private thirty-minute lesson taught once a week for 14 weeks requiring six hours of weekly practice and performances. This course will require the student to participate twice in the Performance Lab and Recital every semester.

MA_ Additional Applied (Keyboard, Drums, Guitar, etc.)

A private thirty-minute lesson taught once a week for 14 weeks requiring six hours of weekly practice and performances. This course will require the student to participate twice in the Performance Lab and Recital every semester.

RESEARCH AND WRITING

RD 0 Theological Thinking and Writing

This course takes the student to a tour of the world of theological thinking and writing. At the end of this course the student is able to understand the rhetorics and practice of theological writings: theological reflections, theological arguments, theological essays, theological imagination, book review, book critique, theological construction, theology, ethnography, and devotionals.

RD 1 Research and Design

This subject is an introduction to the principles of research and various research methodologies that students will use in thesis writing. At the end of this course the student is expected to write a thesis proposal and portion of the literary research required in thesis writing following Turabian style and the institutional standard.

RD 2 Thesis Writing (4 Units)

This course is the application of the principles and methods of research learned in RD1. The student will be able to work on a research under the supervision of a professor specializing in the major field where the topic is related. At the end of the course the student is expected to have written a thesis following the complete process and obtaining a certain degree of satisfaction in respect of the institutional standard. Prerequisite: RD 1.

PASTORAL CARE AND COUNSELING

PC 1 Introduction to Pastoral Care and Counseling

An introduction to basic interpersonal and pastoral care skills. This course aims to equip students to be able to identify basic human

problems and appropriately respond through pastoral care and counseling.

PC 2 Interpersonal Relationships

This course is a study of various methods to understand one's personality and how they affect ministry, including various types of abnormal personalities. A special focus will be placed on the use of self in providing pastoral care and counseling to individuals and groups.

PC 3 Pastoral Ministry of Marriage and Family Counseling

Family systems theory provides a way for understanding marital and familial issues. In this course, students will be exposed to basic concepts in pre-marital, marriage and family therapy, as well as, basic pastoral counseling skills and techniques. This course will also study the theological and biblical foundation for marriage and family to provide the framework through which the relationship of marriages and families will be approached.

PC 4 Crisis Care Counseling

This course is designed to equip students on how to provide the necessary pastoral care to persons in crisis, with emphasis on spiritual crises and crises caused by disaster. A thorough examination of current methods and the theories that underlie them will be conducted.

PC 5 Individual Counseling

This course is an introduction to pastoral counseling techniques and skills needed to work with individuals in crisis and problems.

PC 6 Grief and Loss

This course is not designed merely to be a series of lectures and readings, but as both an experiential process as well as an academic one. The purpose of the course is to introduce students to the basic theory and practice of ministry to grieving persons. Grief is a multifaceted phenomena which occurs within the context of a variety of losses. Bereavement issues related to death will be a major focus of the course. However, many diverse grief experiences, such as divorce, employment transitions, debilitating illnesses, loss of relationships, and other losses will be explored in such a manner that the student can make the application of grief theory to those unique situations. As part of our educational methodology we will utilize videos, role-playing, discussions with persons who experience grief, and interact with those who provide care during times of mourning.

PC 7 Pastoral Care Theology

This course is an orientation to the theory and practice of Christian ministry in contemporary society. Ministry will be explored through four questions: Who am I? Who are my people? What is my Gospel? What is my ministry and what are my responsibilities in my world? Pastoral theology is an attempt “to grasp the complexities of lived faith,” searching for theological understanding in the midst of life. It is a form of theological reflection which utilizes a variety of disciplinary perspectives (theology, psychology, sociology, etc.) to understand and guide the ministry of the church in the world.

PC 8 Group Dynamics

This course is a study on the dynamics of group behavior and group process including how they are facilitated for the individual’s growth in self-awareness, becoming responsible, and maturing in Christian relationships and with God. Students will be involved in a weekly group for personal growth.

PC 11 Diagnosis and Healing from the Inside Out

This course is a study in the use of “Being-Attitudes of Jesus” as “diagnosis” and interventions for spiritual and physical well-being. The eight blessedness of the Beatitudes is closely examined.

CLINICAL PASTORAL EDUCATION

Clinical Pastoral Education is theological and professional training for ministry. While caring for “living human documents,” students learn about themselves and acquire pastoral skills in a clinical setting under qualified supervision in a hospital, jail, or other setting with the emphasis on pastoral care and counseling to individuals and their families, the theory and practice of small group, and spiritual growth of both the student and clients. CPE emphasizes the integration of theology and psychology with the practice of ministry. CPE 1, 2, 3, and 4, each involve 400 hours of lecture, individual supervision, peer group work, and practical ministry. CPE 0 has reduced requirements to give students a “taste” of Clinical Pastoral Education.

CPE 0 Clinical Pastoral Orientation

Clinical Pastoral Orientation (CPO) is an introduction to pastoral visitation in hospital and other institutional settings under regular

intensive supervision. This course involves teaching students the necessary skills in preparing case reports-verbatim, undergoing individual supervision and peer discussion. While reduced in scope, it follows the training methodology of CPE and serves as a good preparation for it.

CPE 1 Clinical Pastoral Education Internship —Unit 1

This may serve as seminary internship and is normally taken during the summer. The special focus of this course is on understanding the basic principles of hospital and/or jail visitation and chaplaincy. Prerequisite: Introduction to Pastoral Care & Counseling or CPE 0.

CPE 2 Clinical Pastoral Education —Unit 2

This continues the training formation of CPE 1. However, special emphasis is on understanding and integrating the principles and theory of Historical and Clinical Pastoral Care movements in present in the trainees present ministry. Prerequisite: CPE 1.

CPE 3 Clinical Pastoral Education —Unit 3

Both CPE 3 and CPE 4 are advanced courses requiring special evaluation prior to enrolling. The emphasis in this course is in developing a personal theology of ministry-- bringing together different models of care with one's own role as a pastoral care practitioner. Prerequisite: CPE 2.

CPE 4 Clinical Pastoral Education —Unit 4

This emphasizes understanding the supervisory relationship in Clinical Pastoral Education. This course prepares the trainee to serve as a training facilitator and supervisor-in-training of a CPE program.

10

STUDENT ACADEMIC LIFE

Study Load

The maximum recommended course load for any student (especially first year) during a regular semester is 22 units, 7 academic courses and Supervised Ministry Program. During Summer Institute, the maximum is two courses. After the first year (or having completed at least 38 units), a student who maintains an average of 93 or above may be allowed a maximum of 25 units. Students desiring to enroll in classes exceeding the set maximum must have the permission of the Academic Committee on the basis of proven ability to do the work.

The maximum study load for students under a cross-enrollment program to complete college work is 10 units. A student who cross-enrolls is responsible to inform the Registrar at the time of registration. Notation to this effect is to be included in the student's file in the Registrar's Office. (See also the rules under degrees for non-college graduates.)

The first academic year is probationary, allowing students to demonstrate their ability and to select the field they wish to pursue.

Resident students who enroll in Seminary Education by Extension must have prior approval of the faculty sitting en banc in a regular meeting.

Grading

An average grade of 75 out of a possible 100 is required to pass any class.

Grading Scale Equivalent

A	96–100%	4.0	1.0
A–	93–95	3.7	1.25
B+	90–92	3.3	1.5
B	87–89	3.0	1.75
B–	84–86	2.7	2.0
C+	81–83	2.3	2.25
C	78–80	2.0	2.5
C–	75–77	1.7	2.75–3.0
F	74% and below	Failure	Failure

Incomplete Work

Students who are unable to complete all required assignments in a class due to extenuating circumstances, such as illness, will receive an Incomplete (INC) grade. They have sixty days after the end of the semester to remove the INC. Failure to remove the incomplete within sixty days will result in a failing grade. Students who receive more than two incomplete grades during any semester must receive clearance from the Academic Dean in order to enroll for the next semester

Failing Grades

A minimum of 70% will be placed on the student's permanent record for any failed class. Failed grades cannot be removed from the academic record and are included in the computation of the student's grade average.

Students are encouraged strongly to submit all requirements for a class before the end of the semester. Extension of time to submit required work is strictly a “grace period” and is not to be interpreted as an entitlement or right for the student. It is for emergency use only when severe circumstances, as assessed by the Academic Committee, make it impossible for the student to complete the work on time.

A student who fails in more than one class in any one semester is required to explain the matter to the Academic Dean. A mandatory study program may be imposed upon a failing student. Unsatisfactory completion of this mandatory study program is cause for automatic dismissal from the school.

A student who fails in two classes each for two semesters is not eligible for campus work or for campus housing the next semester without faculty action.

Class Standing

Absences and Tardiness

Students are expected to be regular in class attendance and to arrive in class prior to the ringing of the bell for class to begin. Whenever it is necessary for the student to be absent or tardy, the following rules will apply:

1. Students who are absent more than four times (in any one class) cannot receive credit. This includes excused and unexcused absences.
2. Students who are absent from any class more than two times will lose one point from their final grade for each absence beyond two unless they secure a written excuse from the Dean of Students and Academic Dean on the basis of a health emergency signed by a medical doctor.
3. Students who miss any test during an unexcused absence will not be allowed to take the missed test or have it disregarded in the averaging of the final grade. An excuse from the Dean of

Students and Academic Dean on the basis of a health emergency substantiated by a doctor's note is required for a student to take any missed test or have that missed test disregarded in the averaging of the class grade.

4. Students may be absent from class without penalty only if the absence has been excused by the Dean of Students and Academic Dean based on a physician's note or because of a serious family crisis such as death or dying of an immediate family member.
5. A student is tardy if they arrive in class after the final bell has rung. One point will be deducted from the final grade for being tardy three times. A teacher is not authorized to excuse tardiness except in emergency cases.

Classroom Demeanor

A student must exercise Christian decorum within the classroom. Rude behavior, inappropriate attire (such as shorts, sandals, slippers, sandals, etc.), excessive noise, and disruptive classroom behavior will result in the student's dismissal from the class and a corresponding disciplinary action.

A student may leave class only in extreme emergency and with the expressed permission of the teacher. A student violating this regulation will be subject to discipline. Cellular phones must be turned off while in class.

Honesty in Studies

Being a Christian community dedicated to spiritual and academic growth, the seminary considers cheating and plagiarism to be serious offenses against the covenant which binds the seminary together.

The Random House College Dictionary defines "plagiarism" as "the appropriation or imitation of the language, ideas, and thoughts of another author, and the representation of them as one's original work." In her book *Manual for Writers of Term Papers, Theses, and Dissertations* (6th Edition, p. 74), Kate L. Turabian notes:

By definition, a research paper involves the assimilation of scholarship and entails the responsibility to give proper acknowledgment whenever one is indebted to another for either words or ideas. . . . Failure to give credit is plagiarism.

To that extent, quotations from books as well as the paraphrasing of ideas and thoughts are permitted provided that the student gives credit to the original author by the use of quotation marks (for exact quotations) and an appropriate system of reference notes.

The seminary defines cheating in the following manner:

1. All work assigned is to be completed personally by the student. In the event of a textbook shortage, a professor may allow the alternate cooperation between students on work assignments for notebooks.
2. The securing of anyone (other than your professor) to criticize, evaluate, stylize, correct, research, or express any portion of work assigned to an individual is improper and cause for disciplinary action unless such action is approved by one's professor.
3. Examinations and tests are to be completed without the use of notes, books, or bibles except as explicitly permitted by the professor.
4. Students who share previously submitted and/or graded work, as well as the student who receives such work, will be subject to disciplinary action.
5. Sharing and receiving information during tests of any kind is absolutely prohibited.
6. All infractions of plagiarism and/or cheating will be registered with the Academic Dean for disciplinary action.
7. As a matter of policy, the following procedure governs discipline for cheating or plagiarism:

First Offense: the first time a student is found to cheat or plagiarize he or she will receive a failing grade in the test, exam, or paper upon which he or she cheated.

Second Offense: the second time one is found cheating or plagiarizing, regardless of which course it occurs, he or she will receive a failing grade in the class.

Third Offense: the third time a student is found cheating or plagiarizing, regardless of which course in which it occurs, the student will be dismissed from the seminary.

Class Management

Auditing Classes

Some classes may be taken for audit, that is, no credit is given for the course. The following serves as a guideline when auditing a class:

1. Students from ESL, an alumnus/alumna, ministers on sabbatical leave, Missionaries in Training (MIT), students of Asia Pacific Institute of Missions, spouses of regular students, and regular students (as approved by the Academic Dean) may take classes on audit.
2. Those who are not regular students of PBTS will be required to submit the following minimum requirements:
 - a) Application Form (Personal Data)
 - b) Pastor's Recommendation Form
3. Only those classes approved by the Academic Dean may be taken for audit.
4. Students taking a course for audit are expected to regularly attend classes, faithfully participate in class/group activities, and accomplish some of the requirements identified for them by the professor.

5. Students on audit status are encouraged to attend Chapel services and other seminary sponsored activities.

Changing or Dropping of Classes

Any class change must be made through the Office of the Registrar, with the approval of any teacher involved and the Academic Dean. Dropping of classes is only until the day after the Midterm. It will be noted as Dropped in the student's permanent record.

Dropping of classes beyond the deadline mentioned above will result in the placing of either a Withdrew Passing or a Withdrew Failing notation on the student's permanent record. In any case, the student must continue in a sufficient number of classes to qualify for on-campus housing. If the student drops within the first two weeks of classes, it shall not appear in the student's permanent record.

Changing the status of a class from credit to audit (or audit to credit) is allowed only within the first two weeks of classes. This is subject to the auditing policy mentioned above.

Regular students who fail to abide with the attendance policy or who fail to fulfill their responsibilities as an audit student may result to being denied of the privilege of taking audit classes again.

Total Withdrawal from School

Before a student may withdraw from school all financial obligations must be met, a clearance form accomplished, and permission for withdrawal must be obtained from the President. Otherwise, the permanent record will reflect discredit that could prohibit re-entrance or honorable dismissal.

Student fees are refundable on the following prorated basis:

- 75% after the first week of classes,
- 50% after the second week of classes up to the Prelim.

- No refund will be given after the Prelim.

Academic Guidance and Counseling

Each student will be given academic counseling before or during enrollment each term. In addition, special counseling services are offered for academic problems, personal and spiritual development, as well as social and personal problems. The Bukal Life Counseling Center and the faculty members will be available for such counseling students free of charge.

Program Completion

GRADUATION

Diplomas are awarded with ceremony at the conclusion of the academic year. Degrees are granted only after satisfactory completion of all requirements. Students, upon faculty recommendation and Board of Trustees approval, may receive their degrees personally or in absentia without ceremony at any other time they complete their requirements.

Any student with the prerequisites for earning a master's degree and electing to receive a bachelor's degree will be required to complete at least two full years of field experience before enrolling for upgrading into a master's degree. The following guidelines for the completion of graduation requirements apply:

1. The graduating student must have settled all financial obligations to the seminary. Unpaid bills will prevent the candidate from receiving the diploma.
2. The student must have maintained high standards of moral and ethical conduct throughout one's seminary work. Repeated breaches of conduct, as indicated by reprimands in the student's file, will be grounds for not granting a degree.

STUDENT AWARDS

The seminary acknowledges award recipients for each academic year during its annual graduation exercises. Various student awards are designated to recognize those who exemplify outstanding Christian qualities. Academic performance is only one aspect of Christian stewardship. Consideration of character traits such as leadership and servanthood will also be considered for most awards. Student awards include the following:

1. **The Paulino Delos Reyes and Joseph Block Award.** The fund was established by a gift from Dr. and Mrs. Isaac Block of U.S.A. to provide awards for students on a scholarly level for a qualified graduating student of a biblical language upon the recommendation of the professor.
2. **The Kukay Memorial Award for Academic Excellence.** This award was established by Dr. and Mrs. Roberto Betia, Jr., the parents of Rachelle Lynne P. Betia, nicknamed Kukay, born on March 17, 1974 and who went to be with the Lord on September 15, 1980. Kukay spent most of her life on PBTS campus. Her parents have established this award to assist in keeping her memory alive. The recipient must meet the following guidelines:
 - a) A Filipino Southern Baptist upon entering the seminary.
 - b) Completing the two years of studies and/or is expecting to graduate the following year (for 3-year degree programs);
 - c) Must have earned the highest overall average based on the two years' record;
 - d) Must have the recommendation and approval of the faculty as worthy of such recognition.
3. **Pastor's Wife Award.** Provided by Mrs. Eun-Soon Yoon, this award recognizes the exemplary support of a pastor's wife who struggled together with her husband in order to receive theological education.
4. **Shared Ministry Award.** This award is given by Dr. Bob and Celia Munson to a married couple who are both involved in ministry or being trained for ministry.

5. **Evangelism Award.** This is given by Dr. Kwon Hyeok Seon (Will) to a student who exemplifies outstanding work in evangelism.
6. **Rev. Ramon Boniol Missions Award.** Provided by Rev. Ramon Boniol and Sta. Ignacia Baptist Church, Tarlac, this is given to a student who exemplifies outstanding work in missions.
7. **Apong Osing Music Award.** This is given to a Master of Church Music graduate who has demonstrated strong musical talent, high academic achievement, and leadership qualities for ministry. This award is provided by Mr. Jimmy Lacquian in memory of Apong Osing.
8. **Asia Vision Missions Award.** Provided by Dr. Kim Byung Yoon (Andrew), it is given to a current or graduating PBTS student who has actively participated in cross-cultural missions and is intending to be a career missionary.
9. **President Emeritus Field Education/Evangelism Award.** Dr. Saure, President Emeritus, was himself a rural field education worker when he was a student. He also served as Field Education Director. The award is given to a second year student of a three-year degree program who excels in field education ministry assignment, preferably in rural areas, and active in evangelism.
10. **International Student's Award.** This award is given by Dr. Byung Yoon Kim to two international students who have shown exemplary Christian life on campus and have adapted well into the multicultural environment.
11. **Asian Theology Award.** Excellence in Asian Theology is given to a student who shows exceptional skill and passion for the task of doing theology. This student is recognized for his/her promising ability to contribute to Asian Theology. The award is sponsored by Dr. Tereso and Dr. Cecilia Casino.
12. **Pastoral Care Award.** Given by Mrs. Mary Joy S. Cabrera, this award is for a graduating student who is involved in pastoral care and counseling ministry.

13. **Ministerial Leadership Award.** Being a pastor while a PBTS student is a challenge, so this award recognizes a graduate who has done both. This is provided by Dr. Alfredo P. Cabrera of Houston, Texas.
14. **Dela Paz–Branan Theology Writer’s Award.** This award is given by Dr. Nori Lacquian to a graduating Master of Divinity student who presented a thesis that is characterized by critical analysis and theological contextualization.
15. **Sixto A. Apura, Jr. Memorial Award.** Provided by Mrs. Mel de Jesus in memory of Rev. Sixto Apura, Jr. (PBTS alumnus and former President of the Luzon Convention of Southern Baptist Churches), this award is for a Southern Baptist graduating student who excels in preaching in his/her Supervised Ministry Program assignment.
16. **Silbor–Escobar Old Testament Studies Award.** This award is given to a graduating M.Div. student who has shown acceptable proficiency in the area of Old Testament Studies. The fund was established by Pastor Gerry Escobar in honor of the late Dr. Henry Silbor who taught Old Testament Studies at PBTS.
17. **Christian Education Award.** This is provided by Mrs. Christine J. Escobar for a Christian Education graduate who has shown diligence and good application of educational principles.
18. **Lola Noling Female Leadership Award.** Provided by Miss Hannah Joy J. Abugan, the award is in memory of her maternal grandmother, Manolita Sim Joquino. “Lola Noling” was the first woman barangay captain in the whole Koronadal City (South Cotabato) in 1980.
The recipient of the award should have met the following qualifications:
 - a) a female student who has served as officer of the Student Council during the current academic year
 - b) a student who has fulfilled her responsibilities well as a leader

- c) a full time second or third year student in any three degree program
19. **Bethel Hui Memorial Award.** Given by Willa Hui in memory of her husband Rev. Bethel Hui (former pastor of Baguio Chinese Baptist Church) this award recognizes a resident graduating student who is actively involved in church planting while studying at PBTS.
20. **Dr. Andres Bugnosen Cordillera Award.** This award is provided by Mrs. Deborah Ruth Bugnosen-Madrid in memory of her father, Dr. Andres Bugnosen. It is given to a Cordilleran who is pastoring a church in Cordillera while studying at PBTS.
21. **CANOYnized Work Grant Award.** This award is given to three students (one each for 1st, 2nd, and 3rd year) who excel in academics while doing work grant assignment. The award is given by Canoy family (ArmanVoJobel). Dr. Canoy himself was a work grant student (floor manager) during his PBTS studies from first year to third year.
22. **Star Award for Graduating Father.** This award is given by Mrs. Star Valino, a PBTS alumna, to a graduating resident Master of Divinity student who is a father of two or more children while working on his degree and still was able to come up with a grade point average of 85% or better.
23. **Star Award for Church Musician.** Sponsored by Mrs. Star Valino for a graduating student who excels in the ministry of church music while training at PBTS.
24. **Tiff-Mason Award.** Given by a PBTS alumna to a graduating student from the SEE who pastors a church and is already a grandparent.
25. **Lukas Missions/Church Planting Award.** Given to a graduating student who shows potential in doing local missions/church planting work. The award is named after the son of a PBTS alumnus.
26. **ABC Award.** This award is given by an anonymous donor to a graduating SEE student who excels in evangelism and is Able to

Build a Church on their own while ministering in Northern Luzon.

27. **Cabal-Amores Award.** This award is given by Ms. Maybelle C. De Los Santos in memory of her grandmother. This is given to a student who actively participated in church planting while studying at the Philippine Baptist Theological Seminary, Baguio City.
28. **Yoon Sook Choi Piano Award.** In memory of missionary and piano teacher, Ms. Yoon Sook Choi, this award is given to a graduating music student who excels in his/her piano skills and performance.
29. **CPM Discipleship Award.** This award is given by Dr. Alexander Arceno in memory of his father, Rev. Agapito B. Arceno, who was actively involved in discipleship in Parañaque City and Las Piñas City. The award is for SEE graduating student/s who excel/s in discipleship while studying in the Seminary Education by Extension in Manila and Southern Luzon area.
30. **GoFourth Award.** In memory of Ptr. Luis Gambuta, this award is given to a graduating student who garnered the highest score in the English Entrance Exam of PBTS.
31. **Student Leadership Award** – This is given to the Student Council President in recognition of his/her leadership among the students.
32. **Muntinlupa Baptist Church —Narcisa Carandang Award.** Provided by Mr. Danny Carandang in memory of his mother Narcisa Carandang, this award recognizes the top three SEE students who excel in their church ministry and classes. Mrs. Carandang was a former SEE student at Muntinlupa Baptist Church where she was an active member for many years.
33. **Academic Excellence Award.** This is given to the three top graduating students who have gained the highest grade point average during their studies at PBTS.

Other awards may be provided for by individuals or organizations. Recipients are approved by the Faculty.

11

STUDENT SEMINARY LIFE

Student Conduct

The Philippine Baptist Theological Seminary, being a Christian institution for the training of men and women called by God into full time Christian service, seeks to create an environment in which mutual responsibility and trust govern our relationships with one another. In order to foster such relationships and to engender a sense of accountability, every student who desires to avail of the opportunities for learning and growth which this seminary offers should sign the Student Covenant (see below), and should seek to live according to the precepts noted therein.

Each student will receive a copy of the covenant to sign during registration. Students who refuse to covenant with the seminary will not be admitted. The following is the covenant:

THE STUDENT COVENANT

Through God's Word to us it is made clear that God is pleased to walk in a way of covenant with his people; he promising to be their God and they promising to be his people. I, therefore, desiring to serve him fully, do solemnly covenant with God and with this seminary community: to cleave unto Christ my Lord and Savior; to give my heart and mind to the task of training for the gospel ministry of our Lord; to abide by the regulations of the school and to cooperate in creating and maintaining a spirit of Christian fellowship throughout my student days.

Student Ethical Standards

Effective spiritual leadership requires personal and community discipline. Students are expected to maintain a high standard of ethical and moral conduct. Whenever personal discipline becomes such that rights of community and other individuals are violated, the Dean of Students and the Discipline Committee will apply appropriate community discipline to correct the situation in a redemptive way.

Orientation Program

General orientation for first year students is required before the first week of the school year. Additional orientation sessions may be arranged

to meet new situations and needs of the community. All students must be present for the orientation in order to fulfill this requirement. Absentees during orientation will be required to take an exam on the Catalog/Handbook and pay P100.00. A minimum of 80% grade is required.

Student Health Provisions

Students who come to the seminary are expected to be in good physical health in order to do the required work. A report of the student's health and a chest x-ray are required before the time of entrance and each year thereafter.

In case of a medical emergency, contact either the Dorm Supervisor, Dorm Representative, or Dean of Students who will then secure further medical assistance as needed.

Hospitalization for both emergency treatment and confinement is available for a reduced price at the Benguet General Hospital or Baguio General Hospital. A student may go to other private hospitals at his/her personal discretion and expenses. All patients are expected to buy their own medications.

One significant help in maintaining good health is cleanliness. Students, therefore, are encouraged to maintain personal hygiene.

The seminary has retained the services of a local physician who is available for consultation on designated days and hours. When you are ill, prepare to see the doctor on their arrival.

Dental services may also be arranged for students and their families. A medical-dental clinic is provided at the basement of the Canteen building.

Students are also enrolled in the Inteng Bonete Medical Assistance Trust Fund every semester. For as low as P200, each student will be able to get refunds for prescription medicine. The application forms are available at the Academic Office.

Student Council

Student input into the life and work of the seminary is conducted by means of the Student Council and the Dorm Council. The Student Council officers are elected once each year during the fourth term. Southern Baptist students only are eligible for the presidency of the Council, but other positions are open to all qualified students. Only those who have completed forty hours of study with a GPA of at least 80% may be nominated for a student council position.

Officers and Representatives

The elected officers are: president, vice president for spiritual affairs, vp for academic affairs, vp for social affairs, secretary, treasurer, and representatives from the various dorms and international students.

The Student Council and the Dorm Council are the students' liaison to the seminary administration. Therefore, suggestions and concerns should be given either to one's dorm representative or to a Student Council officer. The seminary, being a covenant-based community, is concerned for all members of its family. Students who have special concerns or problems should notify either their dorm representative or a Student Council member.

The Student Council, in cooperation with the Dean of Students, is responsible for preparing a calendar of student activities each year. No student activity may be scheduled without the approval of both the Student Council and the Dean of Students.

All student body meetings must be announced at least two weeks in advance and must be held under the supervision of the Dean of Students or his/her representative.

Student Activities

Realizing that the Christian life involves the whole being of the individual, the seminary provides for a variety of social, cultural, and physical activities for students. Students who wish to form a student

organization may do so, but they must first secure the approval of the Dean of Students.

The Student Council, in coordination with the Dean of Students, plans an on-going program of recreation that includes volleyball, basketball, and others. The gymnasium and the open court suitable for basketball and volleyball assist greatly in this. Fellowships are planned so that faculty, students, and staff have an opportunity to get together regularly.

The gymnasium is available for student use on a regular basis which is determined by the Student Council in consultation with the Administration. Any student organization that desires to use the gym at any time other than designated hours should make advance arrangements with the person in charge.

Student Discipline

Preamble

1. The Philippine Baptist Theological Seminary is a Christian institution. Its primary purpose “is for the training of God-called and church-affirmed men and women for Christian ministry.”
2. The discipline committee and/or its chairperson deal with cases of student disciplinary matters. Students enrolled in any PBTS sponsored program fall under the student discipline policy.
3. Disciplinary action may result whenever a student is involved in the violation of personal or property rights of others or in immoral or other unethical behavior. Examples of unacceptable behavior include, but are not limited to:
 - a) Academic misconduct such as plagiarism or cheating
 - b) Use or possession of tobacco, alcoholic beverage or drugs
 - c) Any kind of sexual misconduct
 - d) Neglect of financial obligations

- e) Giving false information or altering records
 - f) Theft of seminary or personal property
 - g) Misbehavior using technology such as cyber-bullying, improper use of online social networks, or other internet-based resources.
 - h) Repeated violation of any seminary regulation
 - i) Any conduct unbecoming of a Christian minister
4. While it is understood that such conduct on campus is grounds for disciplinary action, reports of such conduct off campus will be investigated. The student involved will be subject to disciplinary action at the discretion of the chairperson of the discipline committee.
5. The intention of the seminary faculty and the administrative staff is to make all of its disciplinary transactions with a student as occasions for learning, personal growth, and professional development. The welfare of the student and the seminary community is important.
6. Students involved in civil infractions are accountable to civil authorities but may also be subject to discipline by the seminary.

Organization

The discipline committee of the seminary is composed of the Academic Dean who serves as the chairperson, one faculty member, the Dean of Students, and the Student Council President or representative (no voting privileges). Should the faculty chairperson be the same as any of the above, then another faculty member can be chosen to sit on the discipline committee for a total of five members. Alternates may be chosen by the chairperson to sit on the discipline committee in the absence of any one member.

Procedure

So that the seminary community can be truly responsible and redemptive, it is expected that faculty, students and administrative staff jointly accept the responsibility of reporting any action which may be deemed unacceptable, unethical, or detrimental to a Christian academic community.

1. Any person who witnesses or has knowledge of any unacceptable conduct by a seminary student on or off the seminary campus takes the following steps:
 - a) The witness reports the alleged infraction to the appropriate seminary faculty or staff member;
 - b) With or without the faculty or staff member, the witness confronts the accused student with his/her knowledge of the alleged infraction and intentions or actions with regard to the matter or the witness notifies the faculty or staff member of the reason why he/she is unwilling to confront the accused student; the witness or the faculty or staff member should then report the alleged infraction to the chairperson of the discipline committee or Dean of Students.
2. The chairperson of the discipline committee collects preliminary data on the case and conducts an interview with the student involved to review the charges and to interpret the Seminary discipline policy and procedures including the student's right to appeal. The chairperson may decide to determine disciplinary action at this point and report it to the student.
3. If the chairperson decides that further investigation or action is necessary, or if the accused student wishes to appeal the decision of the chairperson, the discipline committee is assembled for a hearing in which the student involved is present.

- a) The hearing includes a presentation of evidence with the student's statement of facts regarding the case and questioning of the evidence.
 - b) The committee reviews the data and makes a decision.
 - c) The chairperson reports the action to the student.
4. All disciplinary actions are implemented by the chairperson of the discipline committee or the President and written notice is presented to the accused student.
 5. All disciplinary actions of the chairperson are reported to the discipline committee and to the seminary faculty.
 6. All disciplinary hearings are open only to the members of the discipline committee, the accused student(s), and witnesses as needed.

Appeals

The accused student may appeal the disciplinary action by the chairperson to the discipline committee, and disciplinary action by the discipline committee to the President of the Seminary.

An accused student who wishes to appeal a disciplinary action must present in writing to the chairperson of the discipline committee the intention to appeal within three working days of the time the student is notified of the decision of the committee.

Emergency Discipline Action

In cases of emergency as determined by the President or Acting President arising from any action which threatens physical injury, property damage, or disruption of teaching, worship, or administration, the President or Acting President has the power to take whatever immediate actions are necessary to return the campus to normalcy. Any disciplinary action arising out of emergency is reported by the President

to the chairperson and the discipline committee who, in turn, are expected to follow the usual procedures for implementing disciplinary action.

Disciplinary Actions

CATEGORIES OF DISCIPLINARY ACTION

1. Private reprimand
2. Private reprimand with probation
3. Requested withdrawal
4. Required withdrawal
5. Private suspension
6. Public suspension
7. Expulsion

INTERPRETATION OF DISCIPLINARY ACTIONS

Private or Public. Private disciplinary action is known only by those persons involved in the disciplinary hearing. A disciplinary action may be private if the offense was committed in private and affected only a few individuals and if public knowledge of the action would serve no useful purpose. A public apology may be required if deemed necessary and restorative to the seminary community by the disciplinary committee.

Reprimand. A reprimand is a statement of censure. The action of reprimanding indicates that the offense does not warrant severance but does warrant a formal declaration of unacceptable behavior. A reprimand may or may not involve probation for a specified period of time. Probation is required when a need for demonstrated personal or professional growth is indicated.

Withdrawal. Withdrawal is the removal of student status for a period of time. This action is suggested when a questionable pattern of behavior threatens the personal or professional development of the student as a potential minister or threatens the community fellowship. Withdrawal may be either requested or required. It does not necessarily imply the assessment of guilt. It can be a private matter except in situations in which the community is aware of and concerned about the behavior in question. The amount of time for withdrawal is specified, and normally there are stipulations regarding readmission. Note: Fulfillment of the discipline contract ensures eligibility for consideration of readmission, although readmission is not automatic. The admissions committee decides readmission in light of all available data.

Suspension. Suspension is the removal of student status indefinitely when a serious offense has occurred. Readmission may occur by decision of the admissions committee in consultation with the discipline committee. These two bodies may impose requirements beyond those normally expected for admission.

Expulsion. Expulsion is the permanent removal of student status and occurs when there are repeated offenses, flagrant violations of a disciplinary contract, and when evidence in a case indicates civil or criminal infractions or violations of Christian norms. Expulsion is irrevocable and includes automatic notice to the community and to the recommending church.

IMPLEMENTATION OF DISCIPLINARY ACTIONS

Actions in all categories of discipline will be recorded in the student's permanent file for purposes of readmission and as a matter of record for other institutions seeking official transcripts of records.

In cases of disciplinary action short of expulsion, the chairperson of the discipline committee is instructed to act. In cases of recommended expulsion, the President or Acting President acts.

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STUDENT SPIRITUAL LIFE

Spiritual Formation

Spiritual formation is an essential aspect of seminary training. Spiritual formation is the Spirit-led process by which we grow more into Christ-likeness. Guided activities like worship and fellowship help contribute to this process.

Worship Attendance

The seminary holds worship services twice each week at the school chapel. Attendance is expected of each student since corporate worship is a part of Christian growth. Worship is generally scheduled each Tuesday and Thursday morning from 9:30 to 10:30AM.

The library is closed during worship hour in order to accommodate faculty and staff for worship. Your absence from worship and presence elsewhere on the campus may prove a hindrance to others who would rather be in worship.

Each Friday during the worship hour a dialect service is organized and held by the student body under the supervision of the Dean of Students and the student council. Students are expected to attend and lead in these additional opportunities for ministerial leadership and development.

Special Spiritual Events

Each year special weeks are set aside to enable the seminary family to devote attention to spiritual growth. Attendance at these special events is strongly encouraged for all members of the seminary community.

Two of the most significant weeks are the Spiritual Emphasis Week, usually held during September and the Annual LideBible Conference which is held in January. Other special events may be conducted during the year.

Dormitory Devotions

Under the direction of the Dean of Students, Dorm Representatives, and Vice President for Spiritual Affairs, regular devotions are held in each dorm, usually on Monday evening. Student attendance at the dorm devotions is encouraged.

SAUREntity Garden

A prayer room is provided at the SAUREntity Garden in honor of Dr. Alfredo G. Saure and his wife Ate Neneng Saure. Students are encouraged to use the room for their private devotions. The prayer room is reserved for devotional use only, not for study or other uses. Prayer partners are to be of the same gender only. A planned group prayer time is encouraged by the Student Council.

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STUDENT DORMITORY LIFE

Dormitory Guidelines

PBTS provides dormitories for students to stay inside the campus for the duration of their studies.

Dorm Assignment

Enrolled degree students have first priority to live in seminary-provided dormitories. If vacancies exist, others may avail of campus housing at a non-subsidized rate. The priority of room assignment is based upon the following order:

1. Southern Baptist third year students
2. Southern Baptist second year students
3. Southern Baptist first year students
4. Non-Baptist third year students
5. Non-Baptist second year students
6. Non-Baptist first year students
7. English as a Second Language (ESL) students

Subject to room/apartment availability, the maximum period of on-campus housing is determined by the length of the study program plus a year. Beyond this, the student may still stay but will be charged with the existing guest rate.

Returning students who are absent from the general student orientation and registration session prior to or at the start of the first semester will not be guaranteed a room.

Securing a room key requires a refundable deposit. The entire lock will be replaced when a key is lost and the student will be charged accordingly. The deposit will be returned when the student vacates the room for the break after the clearance has been signed by the Dorm and Events Coordinator.

Students must be enrolled in and pass three academic subjects plus SMP each term in order to remain in dormitories.

Students are not allowed to sub-lease any room or apartment assigned to them. Those who allow unauthorized occupants in their assigned units will forfeit the privilege of campus housing.

Any student who desires to maintain a room or apartment assigned, but who fails to meet the above stated requirements, must have his or her continuance in the dormitory approved by the seminary Administrative Committee. The seminary administration reserves the right to make changes in room/apartment assignments subject to the availability of space and the needs of the seminary community.

Dormitory Visitation

Visiting parents or immediate relatives of students in married housing who need to stay overnight may be accommodated but they must first register at the dorm office. A minimal charge of P50.00 per person (without seminary provided bedding) and P80.00 per person (with seminary provided bedding) will be charged.

Friends and other guests of students must register at the dorm office, and they will be charged the prescribed guest rate whether they stay in the student's room or in the guest room. (Consult the Dorm Supervisor for a schedule of rates.) Guest units are available on a *first come, first served basis* through the Dorm Office.

Visiting hours in the Libby Tyner building and its adjacent patio area extend from 9:00 a.m. until 10:00 p.m. only. Visiting in the rooms of the opposite gender is absolutely prohibited. Guests should be cautioned to observe the student's schedule for study and rest.

The main doors to the dorms are closed and locked for your safety at 10:30 p.m. on Monday to Thursday and 12:00 a.m. from Friday to Sunday. Thus, all students should be in their dorms by that hour.

Use of Dormitory Facilities

Room rent is minimal and basically designed to meet the cost of maintenance and the use of utilities. Students, therefore, are encouraged

to be good Christian stewards of the dormitory facilities entrusted to them.

Every effort must be made to economize water usage, since water is not always available. The following guidelines are to be followed:

1. Fill drinking water containers at the faucet at the back of the Libby Tyner building.
2. Report immediately all water leaks and plumbing problems.
3. When there is no water, please turn faucets off so that water will not be wasted when it is restored.
4. Check toilets to be sure that outlets are closed after use.
5. Never do laundry in running water but use a basin.

A fine of P2,000.00 is imposed on any student who leaves a faucet running and causes flooding in the room or apartment. (See the Dorm Office for details.)

Toilets are never to be used for garbage disposal. The cost of repairing plumbing which is clogged by garbage will be shared by all members of the dormitory hall, and will be assessed to each student's bill for the following month unless the responsible persons are identified.

Students are encouraged to conserve electricity by observing the following guidelines:

1. Turn off all lights and other electrical gadgets when you are not in your room/apartment.
2. Minimize the use of all electric appliances and devices.
3. Since study space and ample lighting are provided in the library, spend your study time there instead of in your room/apartment.

Extra light fixtures of any type are not permitted in student dorm rooms. Electric stoves are not permitted in dorms because they consume a great amount of electricity and are fire hazards. Absolutely no cooking is to be

done inside of the dorm room except in those provided with cooking areas. Ironing is permitted only in the designated areas. The following personal items will be assessed a usage charge: comforters, TV sets, rice cookers, percolators, refrigerators, hot water heaters, hair dryers/blowers. (In apartments with separate electrical meters, the tenant will pay according to the actual usage.)

Although it is sometimes necessary to study beyond 11:00 p.m., students are encouraged to turn off their lights by 11:00 p.m., both for their personal rest needs and for the conservation of electricity. Blankets, bed sheets, pillows, and pillow cases may be rented from the dorm office. All students are to furnish their own towels. Mattresses not covered by bed sheets will be removed from the room by the seminary. Infants and small babies must use disposable diapers when sleeping on seminary owned mattresses. Needed dormitory supplies can be rented from the dorm office. Students are responsible for checking these items back in upon leaving the school. Additional furnishings can be brought into a room only with the permission of the Dorm Supervisor.

All laundry is to be done in the designated areas only. Electric washers and dryers are available at the Libby Tyner building for a minimal fee. Please see the dorm office staff for details.

The cleanliness of the dorm areas is very important to each student as it affects the health and welfare of everyone. Thus:

1. Student room/apartment must be cleaned, skated, and dusted daily.
2. Students are also responsible to clean the hallways adjacent to their room or apartment.
3. Comfort rooms must be kept clean. Each hall is responsible for the regular cleaning and sanitizing of the comfort room. The seminary does not provide cleaning supplies for the dorm rooms. It is the responsibility of the students to purchase the necessary items for cleaning and maintaining the rooms. Trash is to be deposited only in the designated garbage area.
4. No pets, except fish, are to be kept inside the dormitories.

5. No antennas (sattellite or broadband) will be permitted on the roofs of general buildings without permission from the Maintenance Supervisor.
6. No seminary-owned property is to be taken off campus for any reason.

Maintenance and Inspection

Room care is the responsibility of the student. Losses and breakage due to negligence of the user are chargeable (at replacement cost) to the student.

Requests for repairs to your room or to your dormitory are to be recorded in the repair logbook which is located in the Dorm Office.

Requests for duplicate room keys, room supplies, etc. must be made at the dorm office during regular office hours. In case a student is locked-out and a duplicate key is to be borrowed, the student will seek help from the dorm personnel and follow necessary procedures.

Periodic room inspections (both announced and unannounced) will be made by the Dorm Supervisor together with the Dorm Representative, the Dean of Students, and necessary maintenance personnel.

Only masking tape is allowed for the hanging of room decorations. Use of nails, thumb tacks, and other sharp objects is not allowed. Students who vandalize seminary property will be subject to disciplinary action, including payment of appropriate costs for repairs.

Student Facilities

Dining Facilities

Students are strongly advised to eat in the canteen which is maintained by the school. Food served there is reasonably priced. Preparing food, takes time on marketing, food preparation, and clean-up. Such time might be used more appropriately in study. If food seems inadequate in the canteen, make your suggestions known to the Dean of Students. Please realize that a major change in the menu may require a higher food

rate. Meal tickets are available at the Financial Stewardship Center and can be purchased in advance.

No cooking is allowed anywhere except in designated areas. These must be kept clean at all times. Failure to maintain cleanliness may result in the loss of cooking privileges.

For the convenience of on-campus students, the school makes available cooking gas at a fair price. If the student does not have a gas tank, one may be loaned for a refundable deposit of P2,500.00. If a tank is lost, the student forfeits the deposit.

Facilities for Seminary Children

Children are the responsibility of their parents. The following regulations should be observed for the safety of the children and the benefit of the seminary community:

1. Parents are expected to supervise their children (12 years old and under) at all times and in all places, including the playground.
2. The seminary has provided a playground for our children. Please see that the children play in this area.
3. Under no circumstances are children to be playing around the Administrative and Music Buildings and houses of faculty members, especially during class hours or during special events which are held in the chapel or the Grover F. Tyner building.
4. The facilities and materials on the campus are for the students, faculty, and staff of the seminary. Any damage to these facilities by children becomes the responsibility of the parents.
5. Climbing trees, fences, walls, water tanks, any high structures, or playing in the seminary buildings is strictly prohibited. For safety, children should not play on the roads.
6. Parents must supervise their children carefully when they come into the cooking areas!

7. No child is to be left unattended in the seminary apartments or rooms. An older person must always be present in the room to supervise the child.

Health and Safety Reminders

Smoking and drinking alcoholic beverages are prohibited at all times and in all places on campus. Students reported to be involved in such habits, both inside and outside the campus, will be reprimanded.

Please do not light matches in the dormitory buildings unless closely supervised. It may be possible to provide personal rechargeable, battery-operated fluorescent lamps.

The fire alarm in each dorm is a continuous ring. When you hear this, get out of your room, shut your door and walk (or crawl if there is thick smoke) to the nearest fire exit. Fire extinguishers are placed in each building and every student must know the location of the extinguisher nearest to his or her room.

For your own protection, make sure your room is locked when you leave the dormitory. Please take care of your personal belongings. The seminary will not be responsible for any loss due to theft/break-ins or negligence.

In case of earthquake, seek shelter under any sturdy bed or table or in a reinforced room. After the initial shock has passed proceed calmly outdoor. During typhoons, make sure that all windows are closed, secured, and locked. The seminary follows the following procedure during typhoons.

Signal 1: classes meet as scheduled;

Signal 2: classes meet at the discretion of the administration and the student body will be notified of changes in classroom schedule via posted bulletins;

Signal 3: classes are canceled automatically but will be made up.

The seminary provides guard service for the safety of the entire seminary community. Students are required to sign-in and sign-out with the security guard each time they enter and leave the seminary beyond curfew (10:00 p.m. to 5:00 a.m.). Guards are also to be notified in the event of any security problem within the seminary.

Separate household garbage as to bio-degradable and non-biodegradable, and throw your trash in the designated garbage bin located throughout the campus. Please do not litter, and be sure to dispose of your garbage only in the proper locations. Help keep our campus beautiful!

Housing During School Break

To help maintain low rent and fees, the seminary depends on additional resources such as income from conferences and guests. The campus is, therefore, rented out to various organizations during the Christmas holidays and the summer break.

A limited number of rooms and apartments will be made available for students who apply to remain on campus housing during the break periods. A corresponding adjustment in monthly rent will be made to approved applicants. Students must indicate their intent during the June enrollment through the Dorm Supervisor.

Items which the student wishes to keep during the break periods are to be placed in the designated storage areas only. The seminary is not responsible for items stored in unauthorized places. Belongings left in rooms during vacation and break times will be removed by the seminary staff and placed in a storage area.

When vacating rooms, students must wash the woodwork and windows, wax the floors, and leave everything in good order. Those who fail to clean their rooms will be assessed a cleaning charge of P300.00. Prior to leaving campus at the end of each semester, students must receive clearance.

The Dorm Council

In order to provide student input into dormitory life, a Dormitory Council is formed during the first semester of each school year. The Dorm Council will be composed of the Dean of Students plus one student representative each from the Libby Tyner Building, Zacarias Dayot Hall, International Dorm, Married Students' Dorm, and Off-campus students. To be elected as a dormitory representative, a student must meet the following requirements:

1. Must be either a returning second or third year student
2. Must have maintained a GPA of at least 85% during his or her seminary studies.
3. Must be of exemplary Christian character, as assessed by the Dean of Students.
4. Must be nominated by his or her peers during the first or second week of first semester classes.
5. Upon nomination, the student must agree to attend the monthly Dorm Council meetings.

The responsibilities of a dorm representative are:

1. To attend the monthly Student Council meetings.
2. To receive student complaints and suggestions concerning the improvement of dorm life.
3. To inform the Dean of Students of all potential problems which relate to the dorm life of the students.
4. In cooperation with the Dean of Students, to coordinate and maintain weekly dorm devotionals.
5. To assist the Dean of Students, Dorm and Events Coordinator, and maintenance personnel in the inspection of student rooms.
6. To contribute to the improvement of seminary dorm life by giving positive suggestions to the Dorm Council.

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GRADUATE SCHOOL

Asia Baptist Graduate Theological Seminary

PBTS is a member-school of the Asia Baptist Graduate Theological Seminary (ABGTS), a consortium of Baptist seminaries in Asia. ABGTS aims to provide graduate training for God-called men and women in preparation for vocational Christian ministry, primarily within the Asian Baptist context. As such, PBTS is the designated Area Learning Center in the Philippines.

ABGTS is currently using the campus facilities of the following seminaries: Baptist Theological Seminary of Indonesia, Semarang, Indonesia; Baptist Theological Seminary, Singapore; Hong Kong Baptist Theological Seminary, New Territory, Hong Kong; Korea Baptist Theological University/Seminary, Taejeon, Korea; Philippine Baptist Theological Seminary, Baguio City, Philippines; Taiwan Baptist Theological Seminary, Taipei, Taiwan, ROC; Thailand Baptist Theological Seminary, Bangkok, Thailand; Department of Theology, Seinan Gakuin University, Fukuoka, Japan.

Degree Programs

MASTER OF THEOLOGY (Th.M.)

This degree requires a two to three-year program of study for students who wish to pursue academic study beyond the Master of Divinity or Master of Religious Education degree without necessarily having any specific type of ministry in mind. This degree includes one academic year of residence study and a research thesis. The student selects a major and two minor fields of concentration.

DOCTOR OF MINISTRY (D.Min.)

The Doctor of Ministry degree is a three to four-year program of study, including a project thesis. It is an advanced professional degree for preparation for the Christian ministry. It is designed to correlate classical research with the development of practical skills in the ministry. Based upon a core curriculum of graduate theological education with a functional major, it is combined with Supervised

Ministry. A professional project in ministry is performed, involving research and practice, which is reported in acceptable thesis form.

The D.Min. program provides opportunity for advance training for pastors and other Christian workers of demonstrated creative ability to develop their theological knowledge and practical skills for ministry in Asia.

DOCTOR OF MISSIOLOGY (D.MISS.)

The Doctor of Missiology degree program is an advance professional degree in preparation for leadership roles in cross-cultural ministries. It is designed to educate leaders for specialized expertise in missiology and cognate disciplines for research and teaching. The program normally requires the equivalent of two to three years of full study including a dissertation or project thesis.

DOCTOR OF RELIGIOUS EDUCATION (D.R.E.)

The Doctor of Religious Education degree is a three to four-year program of study designed to prepare students for the top-level leadership in religious education for seminaries, publishing agencies, social service agencies, and denominational organizations in Asian context. It includes one to two years of residence study, at least sixteen weeks of Supervised Teaching, ordinarily in a faculty position in a theological school or extension program, and a research dissertation utilizing scientific methodologies. This degree program is designed to develop the student's knowledge and competencies through study in the following areas: foundations, age, administration, and research methodologies for religious educations ministry.

DOCTOR OF THEOLOGY (Th.D.)

The Doctor of Theology degree is a three to four-year program of study designed to prepare the student for a teaching ministry on the highest level of theological education in Asia. It includes one academic year of residence study, at least sixteen weeks of Supervised Teaching, ordinarily in a faculty position in a theological school or extension program, and a research dissertation. This degree program is designed to develop the student's knowledge of a major and a minor field of study, the Christian ministry in general, literary and survey research, and the practical skills of the teaching ministry.

ABGTS Administrative Officers

Dr. Graham B. Walker, Jr. B.A., M.Div., Ph.D
President

Dr. Soon Tae Kwon B.A., M.Div., Th.D.
Vice President for Development

Dr. Rei-yi Tsai B.S., M.Div., Th.M., D.Min
Treasurer

Vacant
Associate Dean, Indonesia Baptist Theological Seminary

Vacant
Associate Dean, Department of Theology, Seinan-Gakuin University,
Japan

Vacant
Associate Dean, Korea Baptist Theological Seminary

Dr. Honorina D. Lacquian B.S.A., M.Div., Th.D.
Associate Dean, Philippine Baptist Theological Seminary

Dr. Kuo Tsai Tan B.S., M.S., M.Div., Ph.D.
Associate Dean, Taiwan Baptist Theological Seminary

Dr. Stephen Tam B.A., M.R.E., Ed.D.
Associate Dean, Thailand Baptist Theological Seminary

Mrs. Elizabeth C. Agwayaway B.S.BA., M.P.A.
Office Manager

Interested and qualified students may contact the ABGTS Philippine Area Learning Office.

P.O. Box 7, Baguio City 2600, Philippines Tel. +63 (74) 442 3294
E-mail: abgts@pbts.net.ph
Website: <http://www.abgts.org>

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ADMINISTRATIVE MATTERS

Seminary Services and Financial Information

The PBTS Administration is here to provide honest and excellent services. The Office of the President has its door made of transparent glass. It means that the administration is transparent and accessible. Just like the Lord Jesus, we are here to serve and not to be served.

Office Hours

Seminary offices are open Monday through Friday from 8:00 a.m. to 12:00 noon; and from 1:00 to 5:00 p.m. and on Saturday from 8:00 a.m. to 12:00 noon. All offices are closed on Sunday.

Please do not loiter around or enter any office except on authorized business. Only authorized persons are allowed in any business office.

Payment for seminary expenses should be made at the Financial Stewardship Center (FSC) only. Be sure to get an official receipt and keep it for your personal records. Checks are issued by the FSC only during the morning hours; so please see the seminary cashier only during the morning hours to pick up checks.

Student Communications

Regular mail to a student may use the following address:

P.O. BOX 7 2600 BAGUIO CITY PHILIPPINES

Email and Internet services are available at the library and at the designated WiFi zones.

Mails or parcels are picked up from the Baguio Post Office (usually once a day), and delivered to the Information Office. Students may claim their mail or parcels at their own mail boxes.

The seminary business telephones are to be used for official school business only.

Southern Baptist Scholarship

A minimum of one-year of active involvement in a Southern Baptist church before enrolling at PBTS qualifies a student for a possible Southern Baptist scholarship assistance. The scholarship is given only to church leaders coming from Southern Baptist churches and continuing to work with the same denomination during their studies.

Schedule of Payment

The seminary is an excellent training ground to be good and faithful financial stewards. Students are encouraged to pay fees on time and manage their resources wisely.

Dorm and Utilities

The first month's rent is due and payable during registration day. Subsequent rent must be paid on the fifth day of each month. Students who have not paid their first month's rent prior to registering for classes will not be permitted to enroll in classes and will not be allowed to stay in seminary housing unless otherwise arranged.

A statement of account is prepared and given to each student in advance in order to facilitate the payment of accounts. Failure to pay rent during two consecutive months will result in the forfeiture of student status for the subsequent Semester and until the debt has been paid in full. See the FSC personnel or bulletin board for current schedule of charges or other fees.

School Fees

A student must be prepared to pay at least 1/4 of a semester's school fees (plus one month rent of dormitory room if staying on-campus) at the time of enrollment. Then the remaining balance will be paid to the FSC in equal amounts on or before the Prelim, Midterm, and Final Exam of the

semester. Each one is required to obtain a financial clearance slip on the final week of each semester.

A student will not be permitted to enroll in a new semester if their bills have not been paid in full for the previous semester. Proper arrangements, as determined by the Financial Stewardship Center Manager for the payment of pending accounts, may be considered as an exception to policy.

As a matter of policy, promissory notes will be allowed on a case-to-case basis especially when the student's obligation is below P20,000.

Applied music fees must be paid before lessons are given.

An increase in school fees is expected on a yearly basis with the approval of the Board of Trustees.

Seminary Personnel

Administrative Officers

Dr. Armando M. Canoy
President

Dr. Michael R. Janapin
Academic Dean

Dr. Honorina D. Lacquian
Associate Dean, ABGTS –
Philippines

Dr. Kwon Hyeok-Seon (Will)
Dean Of Students

Dr. Waldo V. Raposa
Registrar

Teaching Personnel

TENURED FACULTY

Armando M. Canoy PROFESSOR OF PRACTICAL THEOLOGY
Bataan Peninsula State University, B.S. Business Administration —
Accounting; Philippine Baptist Theological Seminary, M.Div.; Asia
Baptist Graduate Theological Seminary, Th.D.

Michael R. Janapin ASSOCIATE PROFESSOR OF OLD TESTAMENT
University Of The East, B.S. Electronics And Communications
Engineering; Philippine Baptist Theological Seminary, M.Div.; Asia
Baptist Graduate Theological Seminary, Th.D.

Honorina D. Lacquian PROFESSOR OF THEOLOGY
Rizal Technological Colleges, B.S. Accountancy; Philippine Baptist
Theological Seminary, M.Div.; Asia Baptist Graduate Theological
Seminary, Th.D.

Jimmy M. Lacquian INSTRUCTOR OF CHURCH MUSIC

Pampanga Agricultural College, B.S. Agriculture; Don Mariano Marcos Memorial State University, units in M.A. Teaching Music, Philippine Baptist Theological Seminary, M.C.M. in Conducting and Voice; Asia Baptist Graduate Theological Seminary, Th.D. in progress.

Waldo V. Raposa ASSOCIATE PROFESSOR OF NEW TESTAMENT

Divine Word College Of Legazpi, B.S. Accountancy; Philippine Baptist Theological Seminary, M.Div.; Mid-America Baptist Theological Seminary, Ph.D.

Jessica Rosalie R. Raposa ASSISTANT PROFESSOR OF CHRISTIAN EDUCATION

Divine Word College, B.S. Elementary Education; Saint Louis University Graduate Program, M.A.E.M.(on going); Philippine Baptist Theological Seminary, M.Div.C.E.; Asia Baptist Graduate Theological Seminary, Th.D.

Czarina Lynne D. Sarmiento ASSISTANT PROFESSOR OF THEOLOGY

Union Christian College, A.B. English; Philippine Baptist Theological Seminary, M.Div.; Asia Baptist Graduate Theological Seminary, Th.D.

Jeannard Jay C. Ticong INSTRUCTOR OF CHURCH MUSIC

Southern Philippines Baptist Theological Seminary, A.B. Theology; Philippine Baptist Theological Seminary, M.C.M. in Conducting and Voice.

Joanna Mae I. Zambrano INSTRUCTOR OF CHURCH MUSIC

Benguet State University, B.S. Nursing; Philippine Baptist Theological Seminary, M.C.M. in Conducting.

MISSIONARY FACULTY

Douglas M. Dickens VISITING PROFESSOR

Ouachita Baptist University, B.A.; Southwestern Baptist Theological Seminary, M.Div. and Ph.D.

Charles R. Henderson VISITING PROFESSOR

Ouachita Baptist University, B.A. Psychology; Mid-America Baptist Theological Seminary, M.Div., cum laude; Memphis University, M.S. Counseling; Mid-Western Baptist Theological Seminary, D.Min. Leadership Emphasis.

Seunghyun Jo LECTURER OF MUSIC

Sungkyul University, B.A.; Philippine Baptist Theological Seminary, M.C.M. in Voice and Conducting.

Seonggyeong Kim LECTURER OF MUSIC

Seoul Theological University, B.A.

Hyeok Seon Kwon ASSOCIATE PROFESSOR OF MISSIONS

Luther University, Korea, B.Th.; Philippine Baptist Theological Seminary, M.Div.; Asia Baptist Graduate Theological Seminary, Th.D.

Ed Landers VISITING LECTURER OF CHURCH MEDIA

Samford University, B.C.M.

Celia P. Munson LECTURER OF PASTORAL CARE AND COUNSELING

Saint Louis University, B.S. Nursing; Philippine Baptist Theological Seminary, M.Div.

Robert H. Munson ASSOCIATE PROFESSOR OF MISSIONS

University of Buffalo, B.S. Mechanical Engineering; Old Dominion University, MS Mechanical Engineering; Philippine Baptist Theological Seminary, M.Div.; Asia Baptist Graduate Theological Seminary, Th.D.

LECTURERS

Rolando R. Coloma SENIOR LECTURER OF PRACTICAL MINISTRY

FEBIAS College, A.B. Bible and Theology; Philippine Baptist Theological Seminary, M.Div.; Asia Baptist Graduate Theological Seminary, Th.D.

Rosalie Marie C. Demandante LECTURER OF TESOL AND ENGLISH

University of the Philippines, Baguio, A.B. Mass Communication; Benguet State University, M.A. ESL.

Ryanne R. Leal LECTURER OF CHURCH MUSIC

Lyceum Northwestern University, A.B. Political Science; Philippine Baptist Theological Seminary, M.C.M.

Fritz Gerald M. Melodi LECTURER OF BIBLICAL STUDIES

Ateneo de Davao University, B.S. Psychology; Philippine Baptist Theological Seminary, M.Div.

Leticia M. Ngoslab LECTURER OF STEWARDSHIP

University of the Cordilleras, B.S. Accountancy; Benguet State University, Professional Education, 18 units. Philippine Baptist Theological Seminary, M.Div.

2 Samuel A. Onahon LECTURER OF PREACHING

Baptist Bible Seminary and Institute, A.B. Theology and B.Th.; Philippine Baptist Theological Seminary, M.Div.

Francis Jr. S. Samdao LECTURER OF THEOLOGY

Baguio City School of Arts and Trades, Hotel and Restaurant Services; Philippine Baptist Theological Seminary, B.Th. and M.Div.

Francis A. Javier SENIOR LECTURER OF PRACTICAL MINISTRY

St. Louis University, B.S. Industrial Engineering; International Graduate School of Leadership, M.Div.; International Theological Seminary, Th.M.

Non-teaching Academic Personnel

Eufemia A. Terre LIBRARIAN

Easter College, A.B. Legal and Indigenous Studies; Philippine Baptist Theological Seminary, M.C.E.; Benguet State University, B.L.I.S. and M.L.I.S.

Shilo Rose T. Samdao LIBRARIAN

Benguet State University, B.L.I.S. and M.L.I.S.

Support Staff

Grace H. Agbalog

Dorms and Conferences

Pedro Jr. D. Gumihid

Financial Stewardship Center

Elizabeth C. Agwayaway

Senior Office Manager/Assistant to the President

Johnwin P. Langis

Building & Grounds Department

Stacy Shane D. Aliguyon

Finance & Stewardship Center

Jonathan S. Nerida

Supervisor
Building & Grounds Maintenance

Carlo Magno Arguelles, Jr.

IT Department

Leticia M. Ngoslab

Manager
Accounting & Finance

Rosalie Marie C. Demandante

ESL Department

Dariel John V. Padaoan

Food Service Department

Reynaldo R. Disu

Building & Grounds Department

Daniel B. Paneda

Building & Grounds Department

Gloria B. Eugenio

Coordinator
Food & Kitchen Service

Kisler G. Panisoc

Building & Grounds Department

Gloria Isabel B. Eugenio

Information Office

Allan R. Poyaoan

Building & Grounds Department

Margie B. Rivas

Coordinator

Dorms and Events

Marilyn C. Valdez

Food Service Department

Esther G. Seb

Office of the Academic Affairs

Josephine D. Vizcara

Housekeeping Services

Abeson D. Sopolosop

Finance & Stewardship Center

Juliet S. Zalsos

Food Service Department